

**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**TUESDAY, JANUARY 3, 2023 – 7:00 P.M.**



**INVOCATION**  
**PLEDGE OF ALLEGIANCE**

**COUNCILMEMBER ROESSNER**

**ROLL CALL:**  
COUNCILMEMBER ROESSNER  
COUNCILMEMBER SPAHR  
COUNCILMEMBER THACKER  
COUNCILMEMBER WILKINS  
COUNCILMEMBER JONES  
COUNCILMEMBER LEPARD  
COUNCILMEMBER PERRY

**MINUTES:** December 19, 2022 Regular and Committee of the Whole Meetings

<b>COMMITTEE REPORTS:</b>	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	STEVE LEPARD
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**  
Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:** None.

**ORAL COMMUNICATIONS:**  
Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**

**RESOLUTIONS & ORDINANCES:**

**OTHER BUSINESS:**

**ADJOURNMENT:**

*“Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

## PENDING LEGISLATION

### RESOLUTIONS:

**Resolution 22-43**

Intro. By  
Daniel Perry  
2<sup>nd</sup> Reading

RESOLUTION APPROVING MAYOR'S APPOINTMENT OF DR. SARAH SEWELL, DO, TO SERVE A TERM ON THE SENECA COUNTY BOARD OF HEALTH FROM JANUARY 1, 2023 UNTIL DECEMBER 31, 2027.

**Resolution 23-1**

Intro. By  

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1<sup>st</sup> Reading

RESOLUTION APPROVING MAYOR'S APPOINTMENT OF ZOE DOLCH TO SERVE A TERM ON THE TIFFIN MUNICIPAL ARTS COMMISSION FROM THE EFFECTIVE DATE OF THIS RESOLUTION UNTIL DECEMBER 31, 2023.

**Resolution 23-2**

Intro. By  

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1<sup>st</sup> Reading

RESOLUTION APPROVING MAYOR'S APPOINTMENT OF TIM MCKEE TO SERVE A TERM ON THE ARCHITECTURAL BOARD OF REVIEW FROM THE EFFECTIVE DATE OF THIS RESOLUTION UNTIL DECEMBER 31, 2025.

### ORDINANCES:

**Ordinance 22-117**

Intro. By  
Vickie Wilkins  
3<sup>rd</sup> Reading

ORDINANCE AUTHORIZING THE MAYOR TO SIGN A LEASE OF A PORTION OF EAGLE ROCK BUSINESS PARK FOR FARMING PURPOSES, AND DECLARING AN EMERGENCY.

**Ordinance 22-118**

Intro. By  
Steve Lepard  
3<sup>rd</sup> Reading

ORDINANCE APPROVING THE AGREEMENT BETWEEN THE CITY OF TIFFIN, AND SUDER PIERSON PROPERTIES, LLC OR REAL PROPERTY OWNER OF 870 W. MARKET STREET, TIFFIN, OHIO, FOR THE ABATEMENT OF CERTAIN REAL PROPERTY TAXES FOR FIVE YEARS, AND DECLARING AN EMERGENCY.

**Ordinance 23-1**

Intro. By  

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1<sup>st</sup> Reading

ORDINANCE AMENDING BUDGET ORDINANCE 22-108 TO PROVIDE FUNDS FOR EXPENDITURES APPROVED IN 2022 FOR PROJECTS WHICH WERE NOT FULLY COMPLETED IN THAT YEAR AND MUST BE CARRIED OVER INTO 2023.

**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**TUESDAY, JANUARY 17, 2023 – 7:00 P.M.**



**INVOCATION**  
**PLEDGE OF ALLEGIANCE**

*COUNCILMEMBER SPAHR*

**ROLL CALL:**  
COUNCILMEMBER SPAHR  
COUNCILMEMBER THACKER  
COUNCILMEMBER WILKINS  
COUNCILMEMBER JONES  
COUNCILMEMBER LEPARD  
COUNCILMEMBER PERRY  
COUNCILMEMBER ROESSNER

**MINUTES:** January 3, 2023 Regular and Committee of the Whole Meetings

<b>COMMITTEE REPORTS:</b>	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	STEVE LEPARD
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**  
Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**  
Mayor’s Request for Legislation #23-1 – Appointment of City Administrator (Nick Dutro)  
Mayor’s Request for Legislation #23-2 - Appointment to ADA Advisory Committee (Mary Franks)  
Mayor’s Request for Legislation #23-3 – CSO 24 & 30 Inflow Reduction Project  
Mayor’s Request for Legislation #23-4 – OPWC Pavement Repair Program  
Mayor’s Request for Legislation #23-5 – 2024 Road Salt Acquisition  
Finance Director’s Request for Legislation #F23-1 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Capital Improvement City Hall Budget (\$290,000)  
Finance Director’s Request for Legislation #F23-2 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Police, Park and Tiffin Municipal Arts Commission Budgets.  
Email from E. Thomas Baker dated January 14, 2023 supporting the Mayor’s appointment of Dr. Sarah Sewell to the Seneca County Board of Health.  
Mayor’s Letter of Appreciation to the Tiffin Community Foundation (\$22,000 grant for the South River Road Trail).

**ORAL COMMUNICATIONS:**  
Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**  
**RESOLUTIONS & ORDINANCES:**  
**OTHER BUSINESS:**  
**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

## **PENDING LEGISLATION**

### **RESOLUTIONS:**

- Resolution 22-43** RESOLUTION APPROVING MAYOR’S APPOINTMENT OF DR. SARAH SEWELL, DO,  
Intro. By TO SERVE A TERM ON THE SENECA COUNTY BOARD OF HEALTH FROM JANUARY  
Daniel Perry 1, 2023 UNTIL DECEMBER 31, 2027.  
3<sup>rd</sup> Reading
- Resolution 23-3** RESOLUTION AUTHORIZING THE SALE DURING CALENDAR YEAR 2023 OF  
Intro. By MUNICIPALLY OWNED PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC  
USE, OR WHICH IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS  
1<sup>st</sup> Reading ACQUIRED, BY INTERNET AUCTION, PURSUANT TO OHIO REVISED CODE  
SECTION 721.15(D), AND DECLARING AN EMERGENCY.
- Resolution 23-4** RESOLUTION APPOINTING BRENT T. HOWARD, DIRECTOR OF LAW, AS THE  
Intro. By DESIGNEE FOR TIFFIN CITY COUNCIL AND ITS INDIVIDUAL MEMBERS, TO  
ATTEND A PUBLIC RECORDS TRAINING SESSION FOR PURPOSES OF COMPLIANCE  
1<sup>st</sup> Reading WITH ORC 109.43 AND 149.43, AND DECLARING AN EMERGENCY.

### **ORDINANCES:**

- Ordinance 23-2** ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE  
Intro. By \$290,000.00 INTO THE CAPITAL IMPROVEMENT CITY HALL BUDGET IN ORDER TO  
PAY FOR THE FINANCE DEPARTMENT RENOVATIONS  
1<sup>st</sup> Reading
- Ordinance 23-3** ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE A  
Intro. By TOTAL OF \$39,037.07 INTO THE POLICE, PARK AND RECREATION AND TIFFIN  
MUNICIPAL ARTS COMMISSION BUDGETS.  
1<sup>st</sup> Reading

**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**MONDAY, FEBRUARY 6, 2023 – 7:00 P.M.**



**INVOCATION**  
**PLEDGE OF ALLEGIANCE**

*COUNCILMEMBER THACKER*

**ROLL CALL:**  
COUNCILMEMBER THACKER  
COUNCILMEMBER WILKINS  
COUNCILMEMBER JONES  
COUNCILMEMBER LEPARD  
COUNCILMEMBER PERRY  
COUNCILMEMBER ROESSNER  
COUNCILMEMBER SPAHR

**MINUTES:** January 17, 2023 Regular and Committee of the Whole Meetings

<b>COMMITTEE REPORTS:</b>	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	STEVE LEPARD
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**  
Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**  
Mayor’s Request for Legislation #23-6 – Appointment to Local Board of Tax Review (Michael Hayes)  
Mayor’s Request for Legislation #23-7 – Appointment to Thomas Conner Memorial Commission (Nicole Miller)  
Mayor’s Request for Legislation #23-8 – Hedges Hillside Reconstruction  
Mayor’s Request for Legislation #23-9 – Tourism Contract for the City of Tiffin  
Mayor’s Request for Legislation #23-10 – CRA Exemption Agreement  
Mayor’s Request for Legislation #23-12 – Appointment to Shade Tree & Beautification Commission (Ken Baker)  
Mayor’s Request for Legislation #23-13 – Appointment to Thomas Conner Memorial Commission (Jose Arias, Jr.)  
Mayor’s Request for Legislation #23-14 – New Federal Sirens  
Finance Director’s Request for Legislation #F23-3 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the City Administrator and General Administration Budgets (\$3,500.00).  
Mayor’s Letter of Appreciation to Robert Sigler for his service on the Shade Tree & Beautification Commission

**ORAL COMMUNICATIONS:**  
Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**  
**RESOLUTIONS & ORDINANCES:**  
**OTHER BUSINESS:**  
**ADJOURNMENT:**

Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”

## PENDING LEGISLATION

### RESOLUTIONS:

**Resolution 23-3** RESOLUTION AUTHORIZING THE SALE DURING CALENDAR YEAR 2023 OF  
Intro. By MUNICIPALLY OWNED PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC  
Ken Jones USE, OR WHICH IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS  
2<sup>nd</sup> Reading ACQUIRED, BY INTERNET AUCTION, PURSUANT TO OHIO REVISED CODE  
SECTION 721.15(D), AND DECLARING AN EMERGENCY.

**Resolution 23-5** A RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR, ACCEPT, AND ENTER  
Intro. By INTO A WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON  
BEHALF OF THE CITY OF TIFFIN FOR PLANNING, DESIGN AND/OR  
1<sup>st</sup> Reading CONSTRUCTION OF WASTEWATER FACILITIES INVOLVING CSO BASIN 24 AND 30  
INFLOW REDUCTION PROJECT, DESIGNATING A DEDICATED REPAYMENT SOURCE  
FOR THE LOAN, AND DECLARING AN EMERGENCY.

**Resolution 23-6** RESOLUTION APPROVING MAYOR’S APPOINTMENT OF MARY FRANKS TO SERVE  
Intro. By A TERM ON THE AMERICANS WITH DISABILITIES (ADA) ADVISORY COMMITTEE  
FROM THE EFFECTIVE DATE OF THIS RESOLUTION UNTIL DECEMBER 31, 2025.  
1<sup>st</sup> Reading

**Resolution 23-7** RESOLUTION APPROVING THE APPOINTMENT OF NICHOLAS D. DUTRO AS THE  
Intro. By CITY ADMINISTRATOR.  
1<sup>st</sup> Reading

**Resolution 23-8** RESOLUTION APPOINTING BRENT T. HOWARD, DIRECTOR OF LAW, AS THE  
Intro. By DESIGNEE FOR TIFFIN CITY COUNCIL AND ITS INDIVIDUAL MEMBERS, TO  
ATTEND A PUBLIC RECORDS TRAINING SESSION FOR PURPOSES OF COMPLIANCE  
1<sup>st</sup> Reading WITH ORC 109.43 AND 149.43, AND DECLARING AN EMERGENCY.

### ORDINANCES:

**Ordinance 23-4** ORDINANCE AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT  
Intro. By CONTRACTS AWARDED OR THE CITY ADMINISTRATOR TO COMPETITIVELY BID  
FOR THE PURCHASE OF ROAD SALT.  
1<sup>st</sup> Reading

**Ordinance 23-5** ORDINANCE AUTHORIZING CITY ADMINISTRATOR TO PREPARE PLANS AND  
Intro. By SPECIFICATIONS, ADVERTISE FOR AND RECEIVE BIDS, AND RECOMMEND AND  
EXECUTE A CONTRACT FOR THE 2023 STREET PAVING PROGRAM, AND  
1<sup>st</sup> Reading DECLARING AN EMERGENCY.

**Ordinance 23-6**

Intro. By

1<sup>st</sup> Reading

ORDINANCE AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH A PROFESSIONAL DESIGN FIRM FOR ENGINEERING, DESIGN AND CONSULTING SERVICES FOR FLOW MONITORING AS PART OF THE CITY'S SANITARY SEWER LONG-TERM CONTROL PLAN.

**Ordinance 23-7**

Intro. By

1<sup>st</sup> Reading

ORDINANCE AUTHORIZING CITY ADMINISTRATOR TO PREPARE PLANS AND SPECIFICATIONS, ADVERTISE FOR AND RECEIVE BIDS, AND RECOMMEND AND EXECUTE A CONSTRUCTION CONTRACT FOR THE CSO BASIN 24 AND 30 INFLOW REDUCTION PROJECT, AND DECLARING AN EMERGENCY.

**Ordinance 23-8**

Intro. By

1<sup>st</sup> Reading

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE A TOTAL OF \$9,000.00 INTO THE CITY ADMINISTRATOR AND GENERAL ADMINISTRATION BUDGETS.

**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**TUESDAY, FEBRUARY 21, 2023 – 7:00 P.M.**



**INVOCATION**

**PLEDGE OF ALLEGIANCE**

*COUNCILMEMBER WILKINS*

**ROLL CALL:**

COUNCILMEMBER WILKINS  
COUNCILMEMBER JONES  
COUNCILMEMBER LEPARD  
COUNCILMEMBER PERRY  
COUNCILMEMBER ROESSNER  
COUNCILMEMBER SPAHR  
COUNCILMEMBER THACKER

**MINUTES:** February 6, 2023 Regular and Committee of the Whole Meetings

**COMMITTEE REPORTS:**

	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	STEVE LEPARD
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**

Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**

Mayor’s Request for Legislation #23-11 – Appointment to Zoning Board of Appeals (Fred Shelt)  
Mayor’s Request for Legislation #23-15 – Appointment to Sandusky County-Seneca County-City of Tiffin Port Authority (Bill Black)  
Mayor’s Request for Legislation #23-16 – Changes to Codified Ordinance 149 (Appointments & Promotions – Police and Fire Departments)  
Mayor’s Request for Legislation #23-17 – Changes to Codified Ordinance 143 (Fire Department revisions)  
Mayor’s Request for Legislation #23-18 – Changes to Codified Ordinance 142 (Fire Department - Alarm Systems)

**ORAL COMMUNICATIONS:**

Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**

**RESOLUTIONS & ORDINANCES:**

**OTHER BUSINESS:**

**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*



## PENDING LEGISLATION

### RESOLUTIONS:

**Resolution 23-3**  
Intro. By  
Ken Jones  
3<sup>rd</sup> Reading

RESOLUTION AUTHORIZING THE SALE DURING CALENDAR YEAR 2023 OF MUNICIPALLY OWNED PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE, OR WHICH IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, BY INTERNET AUCTION, PURSUANT TO OHIO REVISED CODE SECTION 721.15(D), AND DECLARING AN EMERGENCY.

**Resolution 23-5**  
Intro. By  
Cheyane Thacker  
2<sup>nd</sup> Reading

A RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON BEHALF OF THE CITY OF TIFFIN FOR PLANNING, DESIGN AND/OR CONSTRUCTION OF WASTEWATER FACILITIES INVOLVING CSO BASIN 24 AND 30 INFLOW REDUCTION PROJECT, DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN, AND DECLARING AN EMERGENCY.

**Resolution 23-9**  
Intro. By  

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1<sup>st</sup> Reading

RESOLUTION APPROVING MAYOR'S APPOINTMENT OF MICHAEL HAYES TO SERVE A TERM ON THE CITY OF TIFFIN LOCAL BOARD OF TAX REVIEW FROM THE EFFECTIVE DATE OF THIS RESOLUTION UNTIL DECEMBER 31, 2025.

**Resolution 23-10**  
Intro. By  

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1<sup>st</sup> Reading

RESOLUTION APPROVING MAYOR'S APPOINTMENT OF NICOLE MILLER TO SERVE A TERM ON THE THOMAS CONNER MEMORIAL COMMISSION FROM THE EFFECTIVE DATE OF THIS RESOLUTION UNTIL DECEMBER 31, 2025.

**Resolution 23-11**  
Intro. By  

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1<sup>st</sup> Reading

RESOLUTION APPROVING MAYOR'S APPOINTMENT OF KEN BAKER TO SERVE A TERM ON THE TREE COMMISSION FROM THE EFFECTIVE DATE OF THIS RESOLUTION UNTIL DECEMBER 31, 2025.

**Resolution 23-12**  
Intro. By  

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1<sup>st</sup> Reading

RESOLUTION APPROVING MAYOR'S APPOINTMENT OF JOSE ARIAS JR. TO SERVE A TERM ON THE THOMAS CONNER MEMORIAL COMMISSION FROM THE EFFECTIVE DATE OF THIS RESOLUTION UNTIL DECEMBER 31, 2025.

### ORDINANCES:

**Ordinance 23-4**  
Intro. By  
Cheyane Thacker  
2<sup>nd</sup> Reading

ORDINANCE AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED OR THE CITY ADMINISTRATOR TO COMPETITIVELY BID FOR THE PURCHASE OF ROAD SALT.

**Ordinance 23-5**  
Intro. By  
Cheyane Thacker  
2<sup>nd</sup> Reading

ORDINANCE AUTHORIZING CITY ADMINISTRATOR TO PREPARE PLANS AND SPECIFICATIONS, ADVERTISE FOR AND RECEIVE BIDS, AND RECOMMEND AND EXECUTE A CONTRACT FOR THE 2023 STREET PAVING PROGRAM, AND DECLARING AN EMERGENCY.

**Ordinance 23-6**  
Intro. By  
Cheyane Thacker  
2<sup>nd</sup> Reading

ORDINANCE AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH A PROFESSIONAL DESIGN FIRM FOR ENGINEERING, DESIGN AND CONSULTING SERVICES FOR FLOW MONITORING AS PART OF THE CITY'S SANITARY SEWER LONG-TERM CONTROL PLAN.

<p><b>Ordinance 23-7</b> Intro. By Cheyane Thacker 2<sup>nd</sup> Reading</p>	<p>ORDINANCE AUTHORIZING CITY ADMINISTRATOR TO PREPARE PLANS AND SPECIFICATIONS, ADVERTISE FOR AND RECEIVE BIDS, AND RECOMMEND AND EXECUTE A CONSTRUCTION CONTRACT FOR THE CSO BASIN 24 AND 30 INFLOW REDUCTION PROJECT, AND DECLARING AN EMERGENCY.</p>
<p><b>Ordinance 23-8</b> Intro. By Kevin Roessner 2<sup>nd</sup> Reading</p>	<p>ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE A TOTAL OF \$9,000.00 INTO THE CITY ADMINISTRATOR AND GENERAL ADMINISTRATION BUDGETS.</p>
<p><b>Ordinance 23-9</b> Intro. By <hr/>1<sup>st</sup> Reading</p>	<p>ORDINANCE APPROVING AND AUTHORIZING THE MAYOR TO SIGN AN AMENDMENT TO A COMMUNITY REINVESTMENT AREA TAX EXEMPTION AGREEMENT TO ASSIGN THE AGREEMENT TO THE NEW PROPERTY OWNER OF 1630 W. MARKET STREET WHERE THE TIM HORTONS STORE IS LOCATED, AND DECLARING AN EMERGENCY.</p>
<p><b>Ordinance 23-10</b> Intro. By <hr/>1<sup>st</sup> Reading</p>	<p>ORDINANCE APPROVING AND AUTHORIZING THE MAYOR TO SIGN A THREE-YEAR CONTRACT WITH THE SENECA REGIONAL CHAMBER OF COMMERCE FOR MARKETING AND TOURISM RELATED SERVICES, AND DECLARING AN EMERGENCY.</p>
<p><b>Ordinance 23-11</b> Intro. By <hr/>1<sup>st</sup> Reading</p>	<p>ORDINANCE AUTHORIZING CITY ADMINISTRATOR TO PREPARE PLANS AND SPECIFICATIONS, ADVERTISE FOR AND RECEIVE BIDS, AND RECOMMEND AND EXECUTE A CONSTRUCTION CONTRACT FOR THE HEDGES-BOYER PARK HILLSIDE RECONSTRUCTION PROJECT, AND DECLARING AN EMERGENCY.</p>
<p><b>Ordinance 23-12</b> Intro. By <hr/>1<sup>st</sup> Reading</p>	<p>ORDINANCE AUTHORIZING THE BOARD OF CONTROL TO AWARD AND THE CITY ADMINISTRATOR TO EXECUTE ONE OR MORE CONTRACTS TO PURCHASE AND INSTALL FOUR (4) EMERGENCY SIRENS IN THE CITY, AMENDING THE BUDGET FOR THE EXPENSE OF THE CONTRACTS, AND DECLARING AN EMERGENCY.</p>

**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**MONDAY, MARCH 6, 2023 – 7:00 P.M.**



**INVOCATION**  
**PLEDGE OF ALLEGIANCE**

*COUNCILMEMBER JONES*

**ROLL CALL:**  
COUNCILMEMBER JONES  
COUNCILMEMBER LEPARD  
COUNCILMEMBER PERRY  
COUNCILMEMBER ROESSNER  
COUNCILMEMBER SPAHR  
COUNCILMEMBER THACKER  
COUNCILMEMBER WILKINS

**MINUTES:** February 21, 2023 Regular and Committee of the Whole Meetings

<b>COMMITTEE REPORTS:</b>	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	STEVE LEPARD
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**  
Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**  
Mayor’s Request for Legislation #23-19 – Sewer and Easement for Fairview Hill Condominium Development  
Mayor’s Request for Legislation #23-20 - ADA Transition Plan  
2022 Tiffin-Fostoria Municipal Court Annual Report

**ORAL COMMUNICATIONS:**  
Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**  
**RESOLUTIONS & ORDINANCES:**  
**OTHER BUSINESS:**  
**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

## PENDING LEGISLATION

### RESOLUTIONS:

- Resolution 23-5**  
Intro. By  
Cheyane Thacker  
3<sup>rd</sup> Reading
- A RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON BEHALF OF THE CITY OF TIFFIN FOR PLANNING, DESIGN AND/OR CONSTRUCTION OF WASTEWATER FACILITIES INVOLVING CSO BASIN 24 AND 30 INFLOW REDUCTION PROJECT, DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN, AND DECLARING AN EMERGENCY.
- Resolution 23-13**  
Intro. By  

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1<sup>st</sup> Reading
- RESOLUTION APPROVING MAYOR'S RE-APPOINTMENT OF BILL BLACK TO SERVE A TERM ON THE SANDUSKY-COUNTY-SENECA COUNTY-CITY OF TIFFIN PORT AUTHORITY FROM THE EFFECTIVE DATE OF THIS RESOLUTION UNTIL MARCH 1, 2027.
- Resolution 23-14**  
Intro. By  

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1<sup>st</sup> Reading
- RESOLUTION APPROVING MAYOR'S APPOINTMENT OF FRED SHELTON TO SERVE A TERM ON THE ZONING BOARD OF APPEALS FROM THE EFFECTIVE DATE OF THIS RESOLUTION UNTIL DECEMBER 31, 2025.

### ORDINANCES:

- Ordinance 23-4**  
Intro. By  
Cheyane Thacker  
3<sup>rd</sup> Reading
- ORDINANCE AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED OR THE CITY ADMINISTRATOR TO COMPETITIVELY BID FOR THE PURCHASE OF ROAD SALT.
- Ordinance 23-5**  
Intro. By  
Cheyane Thacker  
3<sup>rd</sup> Reading
- ORDINANCE AUTHORIZING CITY ADMINISTRATOR TO PREPARE PLANS AND SPECIFICATIONS, ADVERTISE FOR AND RECEIVE BIDS, AND RECOMMEND AND EXECUTE A CONTRACT FOR THE 2023 STREET PAVING PROGRAM, AND DECLARING AN EMERGENCY.
- Ordinance 23-6**  
Intro. By  
Cheyane Thacker  
3<sup>rd</sup> Reading
- ORDINANCE AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH A PROFESSIONAL DESIGN FIRM FOR ENGINEERING, DESIGN AND CONSULTING SERVICES FOR FLOW MONITORING AS PART OF THE CITY'S SANITARY SEWER LONG-TERM CONTROL PLAN.
- Ordinance 23-7**  
Intro. By  
Cheyane Thacker  
3<sup>rd</sup> Reading
- ORDINANCE AUTHORIZING CITY ADMINISTRATOR TO PREPARE PLANS AND SPECIFICATIONS, ADVERTISE FOR AND RECEIVE BIDS, AND RECOMMEND AND EXECUTE A CONSTRUCTION CONTRACT FOR THE CSO BASIN 24 AND 30 INFLOW REDUCTION PROJECT, AND DECLARING AN EMERGENCY.
- Ordinance 23-8**  
Intro. By  
Kevin Roessner  
3<sup>rd</sup> Reading
- ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE A TOTAL OF \$9,000.00 INTO THE CITY ADMINISTRATOR AND GENERAL ADMINISTRATION BUDGETS.
- Ordinance 23-10**  
Intro. By  
Steve Lepard  
2<sup>nd</sup> Reading
- ORDINANCE APPROVING AND AUTHORIZING THE MAYOR TO SIGN A THREE-YEAR CONTRACT WITH THE SENECA REGIONAL CHAMBER OF COMMERCE FOR MARKETING AND TOURISM RELATED SERVICES, AND DECLARING AN EMERGENCY.

**Ordinance 23-13**

Intro. By

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1<sup>st</sup> Reading

ORDINANCE AMENDING SECTION 149.05 OF THE TIFFIN CODIFIED ORDINANCES TO ESTABLISH A LATERAL HIRE PROCESS FOR THE ORIGINAL APPOINTMENT OF POLICE OFFICERS AND FIREFIGHTERS, AND DELARING AN EMERGENCY.

**Ordinance 23-14**

Intro. By

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1<sup>st</sup> Reading

ORDINANCE AMENDING CHAPTER 142 OF TIFFIN CODIFIED ORDINANCES REMOVING THE ALARM SYSTEM PERMIT AND CITY MONITORING PROVISIONS.

**Ordinance 23-15**

Intro. By

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1<sup>st</sup> Reading

ORDINANCE AMENDING CHAPTER 143 OF THE TIFFIN CODIFIED ORDINANCES REVISING CERTIFICATION REQUIREMENTS, RESIDENCY REQUIREMENTS FOR NEWLY APPOINTED FIREFIGHTERS, AND AGE LIMITS FOR ORIGINAL APPOINTMENT OF EMPLOYEES IN THE FIRE/RESCUE DIVISION, ADDING GENDER NEUTRAL LANGUAGE, AND DECLARING AN EMERGENCY.

**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**MONDAY, MARCH 20, 2023 – 7:00 P.M.**



**INVOCATION**

**PLEDGE OF ALLEGIANCE**

*COUNCILMEMBER LEPARD*

**ROLL CALL:**

COUNCILMEMBER LEPARD  
COUNCILMEMBER PERRY  
COUNCILMEMBER ROESSNER  
COUNCILMEMBER SPAHR  
COUNCILMEMBER THACKER  
COUNCILMEMBER WILKINS  
COUNCILMEMBER JONES

**MINUTES:** March 6, 2023 Regular and Committee of the Whole Meetings

**COMMITTEE REPORTS:**

	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	STEVE LEPARD
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**

Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**

Mayor’s Request for Legislation #23-21 – Tax Incentive Review Council (TIRC) Recommendations  
Finance Director’s Request for Legislation #F23-4 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the City Administrator and General Administration Budgets (\$12,400.00 + \$10,000.00)  
Finance Director’s Request for Legislation #F23-5 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Parks Budget (\$49,253.72 total various donations and grants).  
Finance Director’s Request for Legislation #F23-6 to amend the 2023 Budget Ordinance 22-108 to appropriate additional funds into the budget for fund 284 (TIF II S. Shaffer Pk. Dr. +\$2,500.00).  
Finance Director’s Request for Legislation #F23-7 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the City Administrator and Finance Office budgets (various amounts).

**ORAL COMMUNICATIONS:**

Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**

**RESOLUTIONS & ORDINANCES:**

**OTHER BUSINESS:**

**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

## PENDING LEGISLATION

### RESOLUTIONS:

#### **Resolution 23-15**

Intro. By

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1<sup>st</sup> Reading

RESOLUTION ACCEPTING THE RECOMMENDATION OF THE TAX INCENTIVE REVIEW COUNCIL TO CONTINUE CERTAIN TAX INCENTIVE AGREEMENTS WITH LOCAL BUSINESSES AND PROPERTY OWNERS, AND DECLARING AN EMERGENCY.

### ORDINANCES:

#### **Ordinance 23-10**

Intro. By

Steve Lepard

\_\_\_\_\_  
3<sup>rd</sup> Reading

ORDINANCE APPROVING AND AUTHORIZING THE MAYOR TO SIGN A THREE-YEAR CONTRACT WITH THE SENECA REGIONAL CHAMBER OF COMMERCE FOR MARKETING AND TOURISM RELATED SERVICES, AND DECLARING AN EMERGENCY.

#### **Ordinance 23-14**

Intro. By

Daniel Perry

\_\_\_\_\_  
2<sup>nd</sup> Reading

ORDINANCE AMENDING CHAPTER 142 OF TIFFIN CODIFIED ORDINANCES REMOVING THE ALARM SYSTEM PERMIT AND CITY MONITORING PROVISIONS.

#### **Ordinance 23-15**

Intro. By

Daniel Perry

\_\_\_\_\_  
2<sup>nd</sup> Reading

ORDINANCE AMENDING CHAPTER 143 OF THE TIFFIN CODIFIED ORDINANCES REVISING CERTIFICATION REQUIREMENTS, RESIDENCY REQUIREMENTS FOR NEWLY APPOINTED FIREFIGHTERS, AND AGE LIMITS FOR ORIGINAL APPOINTMENT OF EMPLOYEES IN THE FIRE/RESCUE DIVISION, ADDING GENDER NEUTRAL LANGUAGE, AND DECLARING AN EMERGENCY.

#### **Ordinance 23-16**

Intro. By

\_\_\_\_\_  
1<sup>st</sup> Reading

ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT EASEMENTS AND LICENSES FOR SANITARY SEWER PURPOSES FOR THE HOME SEWAGE TREATMENT SYSTEMS (HSTS) ELIMINATION PROJECT, AND DECLARING AN EMERGENCY.

#### **Ordinance 23-17**

Intro. By

\_\_\_\_\_  
1<sup>st</sup> Reading

ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT PERMANENT EASEMENTS FROM R & L ZEIS FAMILY PARTNERSHIP III, LTD. FOR SANITARY AND STORM SEWER PURPOSES IN THE FAIRVIEW HILL CONDOMINIUM DEVELOPMENT ON EUCLID AVENUE IN THE THIRD WARD OF THE CITY, AND DECLARING AN EMERGENCY.

#### **Ordinance 23-18**

Intro. By

\_\_\_\_\_  
1<sup>st</sup> Reading

ORDINANCE AUTHORIZING CITY ADMINISTRATOR TO PREPARE PLANS AND SPECIFICATIONS, ADVERTISE FOR AND RECEIVE BIDS, AND RECOMMEND AND EXECUTE A CONTRACT FOR THE HOME SEWAGE TREATMENT SYSTEM (HSTS) ELIMINATION PROJECT, AMENDING THE BUDGET FOR THE EXPENSE OF THE CONTRACT, AND DECLARING AN EMERGENCY.

#### **Ordinance 23-19**

Intro. By

\_\_\_\_\_  
1<sup>st</sup> Reading

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE \$12,400.00 INTO THE GENERAL ADMINISTRATION BUDGET AND \$10,000.00 IN THE CITY ADMINISTRATOR CAPITAL BUDGET FOR COMPUTER EXPENSES.

**Ordinance 23-20**

Intro. By

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE \$49,253.72 OF DONATIONS AND GRANTS RECEIVED INTO THE PARK BUDGET.

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1<sup>st</sup> Reading

**Ordinance 23-21**

Intro. By

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE \$50,870.00 INTO THE CITY ADMINISTRATOR AND FINANCE OFFICE BUDGETS FOR RETIREMENT AND OTHER PERSONNEL EXPENSES.

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1<sup>st</sup> Reading

**Ordinance 23-22**

Intro. By

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE \$2,500.00 INTO BUDGET FOR FUND 284-TIF II S. SHAFFER PARK DRIVE FOR INCOME TAX REVENUE SHARING WITH HOPEWELL-LOUDON SCHOOL DISTRICT.

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1<sup>st</sup> Reading



**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**MONDAY, APRIL 3, 2023 – 7:00 P.M.**



**INVOCATION**  
**PLEDGE OF ALLEGIANCE**

*COUNCILMEMBER PERRY*

**ROLL CALL:**  
COUNCILMEMBER PERRY  
COUNCILMEMBER ROESSNER  
COUNCILMEMBER SPAHR  
COUNCILMEMBER THACKER  
COUNCILMEMBER WILKINS  
COUNCILMEMBER JONES  
COUNCILMEMBER LEPARD

**MINUTES:** March 20, 2023 Regular and Committee of the Whole Meetings

<b>COMMITTEE REPORTS:</b>	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	STEVE LEPARD
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**  
Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**  
Mayor’s Request for Legislation #23-22 – Appointment to Seneca County Board of Health (John Bing)  
Mayor’s Request for Legislation #23-23 – ODOT Resurfacing  
Finance Director’s Request for Legislation #F23-8 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Street and Sewer Maintenance Dept. Budgets (\$55,749.00).  
Letters of interest in the Seneca County Board of Health vacancy (John Bing, Kimberly Carpenter, Matt Wolph and Mary Franks).

**ORAL COMMUNICATIONS:**  
Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**  
**RESOLUTIONS & ORDINANCES:**  
**OTHER BUSINESS:**  
**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

**PENDING LEGISLATION**

**RESOLUTIONS:**

**Resolution 23-15**

Intro. By  
Steve Lepard  
2<sup>nd</sup> Reading

RESOLUTION ACCEPTING THE RECOMMENDATION OF THE TAX INCENTIVE REVIEW COUNCIL TO CONTINUE CERTAIN TAX INCENTIVE AGREEMENTS WITH LOCAL BUSINESSES AND PROPERTY OWNERS, AND DECLARING AN EMERGENCY.

**Resolution 23-16**

Intro. By

RESOLUTION APPROVING AND ADOPTING THE CITY OF TIFFIN'S AMERICANS WITH DISABILITIES ACT (ADA) TRANSITION PLAN.

1<sup>st</sup> Reading

**ORDINANCES:**

**Ordinance 23-14**

Intro. By  
Daniel Perry  
3<sup>rd</sup> Reading

ORDINANCE AMENDING CHAPTER 142 OF TIFFIN CODIFIED ORDINANCES REMOVING THE ALARM SYSTEM PERMIT AND CITY MONITORING PROVISIONS.

**Ordinance 23-15**

Intro. By  
Daniel Perry  
3<sup>rd</sup> Reading

ORDINANCE AMENDING CHAPTER 143 OF THE TIFFIN CODIFIED ORDINANCES REVISING CERTIFICATION REQUIREMENTS, RESIDENCY REQUIREMENTS FOR NEWLY APPOINTED FIREFIGHTERS, AND AGE LIMITS FOR ORIGINAL APPOINTMENT OF EMPLOYEES IN THE FIRE/RESCUE DIVISION, ADDING GENDER NEUTRAL LANGUAGE, AND DECLARING AN EMERGENCY.

**Ordinance 23-16**

Intro. By  
Cheyane Thacker  
2<sup>nd</sup> Reading

ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT EASEMENTS AND LICENSES FOR SANITARY SEWER PURPOSES FOR THE HOME SEWAGE TREATMENT SYSTEMS (HSTS) ELIMINATION PROJECT, AND DECLARING AN EMERGENCY.

**Ordinance 23-17**

Intro. By  
Cheyane Thacker  
2<sup>nd</sup> Reading

ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT PERMANENT EASEMENTS FROM R & L ZEIS FAMILY PARTNERSHIP III, LTD. FOR SANITARY AND STORM SEWER PURPOSES IN THE FAIRVIEW HILL CONDOMINIUM DEVELOPMENT ON EUCLID AVENUE IN THE THIRD WARD OF THE CITY, AND DECLARING AN EMERGENCY.

**Ordinance 23-18**

Intro. By  
Cheyane Thacker  
2<sup>nd</sup> Reading

ORDINANCE AUTHORIZING CITY ADMINISTRATOR TO PREPARE PLANS AND SPECIFICATIONS, ADVERTISE FOR AND RECEIVE BIDS, AND RECOMMEND AND EXECUTE A CONTRACT FOR THE HOME SEWAGE TREATMENT SYSTEM (HSTS) ELIMINATION PROJECT, AMENDING THE BUDGET FOR THE EXPENSE OF THE CONTRACT, AND DECLARING AN EMERGENCY.

**Ordinance 23-23**

Intro. By

1<sup>st</sup> Reading

ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2023 ENERGIZED COMMUNITY GRANT, AND DECLARING AN EMERGENCY.

**Ordinance 23-24**

Intro. By

1<sup>st</sup> Reading

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE \$55,749.00 INTO THE STREET AND SEWER MAINTENANCE DEPARTMENT BUDGETS FROM A GRANT RECEIVED FROM NOPEC.

**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**MONDAY, APRIL 17, 2023 – 7:00 P.M.**



**INVOCATION**  
**PLEDGE OF ALLEGIANCE**

**COUNCILMEMBER ROESSNER**

**ROLL CALL:**  
COUNCILMEMBER ROESSNER  
COUNCILMEMBER SPAHR  
COUNCILMEMBER THACKER  
COUNCILMEMBER WILKINS  
COUNCILMEMBER JONES  
COUNCILMEMBER LEPARD  
COUNCILMEMBER PERRY

**MINUTES:** April 3, 2023 Regular and Committee of the Whole Meetings

<b>COMMITTEE REPORTS:</b>	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	STEVE LEPARD
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**  
Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**  
Mayor’s Request for Legislation #23-24 – Appointment to Shade Tree Commission  
Mayor’s Request for Legislation #23-25 – WPCLF Loan for EPA Projects  
Mayor’s Request for Legislation #23-26 – TMAC Community Placemaking Grant and Artistic Development Grant  
Finance Director’s Request for Legislation #F23-9 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Police Budget (\$3,950.00 + \$714.00).  
Finance Director’s Request for Legislation #F23-10 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Fire Claims Escrow Budget (\$16,000.00).

**ORAL COMMUNICATIONS:**  
Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**  
**RESOLUTIONS & ORDINANCES:**  
**OTHER BUSINESS:**  
**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

**PENDING LEGISLATION**

**RESOLUTIONS:**

**Resolution 23-15**

Intro. By  
Steve Lepard  
3<sup>rd</sup> Reading

RESOLUTION ACCEPTING THE RECOMMENDATION OF THE TAX INCENTIVE REVIEW COUNCIL TO CONTINUE CERTAIN TAX INCENTIVE AGREEMENTS WITH LOCAL BUSINESSES AND PROPERTY OWNERS, AND DECLARING AN EMERGENCY.

**Resolution 23-16**

Intro. By  
Steve Lepard  
2<sup>nd</sup> Reading

RESOLUTION APPROVING AND ADOPTING THE CITY OF TIFFIN'S AMERICANS WITH DISABILITIES ACT (ADA) TRANSITION PLAN.

**Resolution 23-17**

Intro. By  
\_\_\_\_\_  
1<sup>st</sup> Reading

RESOLUTION APPROVING MAYOR'S APPOINTMENT OF JOHN BING TO SERVE AN UNEXPIRED TERM ON THE SENECA COUNTY BOARD OF HEALTH FROM THE EFFECTIVE DATE OF THIS RESOLUTION UNTIL DECEMBER 31, 2024, AND DECLARING AN EMERGENCY.

**Resolution 23-18**

Intro. By  
\_\_\_\_\_  
1<sup>st</sup> Reading

A RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON BEHALF OF THE CITY OF TIFFIN FOR PLANNING OF WASTEWATER FACILITIES INVOLVING THE EQ BASIN PROJECT, DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN, AND DECLARING AN EMERGENCY.

**Resolution 23-19**

Intro. By  
\_\_\_\_\_  
1<sup>st</sup> Reading

A RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON BEHALF OF THE CITY OF TIFFIN FOR PLANNING OF WASTEWATER FACILITIES INVOLVING THE MAIN INTERCEPTOR PROJECT, DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN, AND DECLARING AN EMERGENCY.

**Resolution 23-20**

Intro. By  
\_\_\_\_\_  
1<sup>st</sup> Reading

A RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON BEHALF OF THE CITY OF TIFFIN FOR PLANNING OF WASTEWATER FACILITIES INVOLVING THE BENNER INTERCEPTOR PROJECT, DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN, AND DECLARING AN EMERGENCY.

**ORDINANCES:**

**Ordinance 23-16**

Intro. By  
Cheyane Thacker  
3<sup>rd</sup> Reading

ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT EASEMENTS AND LICENSES FOR SANITARY SEWER PURPOSES FOR THE HOME SEWAGE TREATMENT SYSTEMS (HSTS) ELIMINATION PROJECT, AND DECLARING AN EMERGENCY.

**Ordinance 23-17**

Intro. By  
Cheyane Thacker  
3<sup>rd</sup> Reading

ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT PERMANENT EASEMENTS FROM R & L ZEIS FAMILY PARTNERSHIP III, LTD. FOR SANITARY AND STORM SEWER PURPOSES IN THE FAIRVIEW HILL CONDOMINIUM DEVELOPMENT ON EUCLID AVENUE IN THE THIRD WARD OF THE CITY, AND DECLARING AN EMERGENCY.

**Ordinance 23-18**

Intro. By  
Cheyane Thacker  
3<sup>rd</sup> Reading

ORDINANCE AUTHORIZING CITY ADMINISTRATOR TO PREPARE PLANS AND SPECIFICATIONS, ADVERTISE FOR AND RECEIVE BIDS, AND RECOMMEND AND EXECUTE A CONTRACT FOR THE HOME SEWAGE TREATMENT SYSTEM (HSTS) ELIMINATION PROJECT, AMENDING THE BUDGET FOR THE EXPENSE OF THE CONTRACT, AND DECLARING AN EMERGENCY.

**Ordinance 23-23**

Intro. By  
Kevin Roessner  
2<sup>nd</sup> Reading

ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2023 ENERGIZED COMMUNITY GRANT, AND DECLARING AN EMERGENCY.

**Ordinance 23-24**

Intro, By  
Kevin Roessner  
2<sup>nd</sup> Reading

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE \$55,749.00 INTO THE STREET AND SEWER MAINTENANCE DEPARTMENT BUDGETS FROM A GRANT RECEIVED FROM NOPEC.

**Ordinance 23-25**

Intro. By  

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1<sup>st</sup> Reading

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE A TOTAL OF \$4,664.00 INTO THE POLICE DEPARTMENT BUDGET WITH A DONATION RECEIVED IN THE AMOUNT OF \$3,950.00 FOR THE K9 PROGRAM AND A REIMBURSEMENT IN THE AMOUNT OF \$714.00 FROM THE SALE OF SCRAP.

**Ordinance 23-26**

Intro. By  

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1<sup>st</sup> Reading

ORDINANCE CONSENTING TO THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) TO PERFORM AND COMPLETE A PROJECT TO RESURFACE A PORTION OF SR-18 IN SENECA COUNTY; PERFORM NECESSARY RELATED WORK (PID NO. 92371 COUNTY/ROUTE/SECTION SEN SR 18 2.45/8.94 RESURF), AND DECLARING AN EMERGENCY.

**Ordinance 23-27**

Intro. By  

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1<sup>st</sup> Reading

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE A TOTAL OF \$16,000.00 INTO THE FIRE CLAIMS ESCROW BUDGET IN ORDER TO RECORD A RECENT DISBURSEMENT IN THE ACCOUNTING SYSTEM.

**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**MONDAY, MAY 1, 2023 – 7:00 P.M.**



**INVOCATION**  
**PLEDGE OF ALLEGIANCE**

*COUNCILMEMBER SPAHR*

**ROLL CALL:**  
COUNCILMEMBER SPAHR  
COUNCILMEMBER THACKER  
COUNCILMEMBER WILKINS  
COUNCILMEMBER JONES  
COUNCILMEMBER LEPARD  
COUNCILMEMBER PERRY  
COUNCILMEMBER ROESSNER

**MINUTES:** April 17, 2023 Regular and Committee of the Whole Meetings

**COMMITTEE REPORTS:**

	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	STEVE LEPARD
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**

Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**

Revised Finance Director’s Request for Legislation #F23-8 (received April 18, 2023) to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Street and Sewer Maintenance Dept. Budgets (\$31,346.00).  
*See Substitute Ord. 23-24*

Finance Director’s Request for Legislation #F23-11 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Police, Park and Director of Communications Budgets (\$5,000 + \$268.99 + \$510.00).

Finance Director’s Request for Legislation #F23-12 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the General Administration Budget (\$10,000.00).

Communications received in support of John Bing’s appointment to the Seneca County Board of Health from Barry Fanning, Mary Jacoby Smith and William Reyer.

**ORAL COMMUNICATIONS:**

Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**

**RESOLUTIONS & ORDINANCES:**

**OTHER BUSINESS:**

**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

## PENDING LEGISLATION

### RESOLUTIONS:

**Resolution 23-16**

Intro. By  
Steve Lepard  
3<sup>rd</sup> Reading

RESOLUTION APPROVING AND ADOPTING THE CITY OF TIFFIN’S AMERICANS WITH DISABILITIES ACT (ADA) TRANSITION PLAN.

**Resolution 23-17**

Intro. By  
Daniel Perry  
2<sup>nd</sup> Reading

RESOLUTION APPROVING MAYOR’S APPOINTMENT OF JOHN BING TO SERVE AN UNEXPIRED TERM ON THE SENECA COUNTY BOARD OF HEALTH FROM THE EFFECTIVE DATE OF THIS RESOLUTION UNTIL DECEMBER 31, 2024, AND DECLARING AN EMERGENCY.

**Resolution 23-21**

Intro. By  

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1<sup>st</sup> Reading

RESOLUTION APPROVING MAYOR’S APPOINTMENT OF DR. SUSAN CARTY TO SERVE THE REMAINDER OF AN UNEXPIRED TERM ON THE TREE COMMISSION FROM THE EFFECTIVE DATE OF THIS RESOLUTION UNTIL DECEMBER 31, 2024.

### ORDINANCES:

**Substitute**

**Ordinance 23-24**

Intro. By  
Kevin Roessner  
3<sup>rd</sup> Reading

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE A TOTAL OF \$31,346.00 INTO THE STREET AND SEWER MAINTENANCE DEPARTMENT BUDGETS FROM A GRANT RECEIVED FROM NOPEC.

**Ordinance 23-28**

Intro. By  

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1<sup>st</sup> Reading

RESOLUTION APPROVING MAYOR’S APPOINTMENT OF DR. SUSAN CARTY TO SERVE THE REMAINDER OF AN UNEXPIRED TERM ON THE TREE COMMISSION FROM THE EFFECTIVE DATE OF THIS RESOLUTION UNTIL DECEMBER 31, 2024.

**Ordinance 23-29**

Intro. By  

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1<sup>st</sup> Reading

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE A TOTAL OF \$10,000.00 INTO THE GENERAL ADMINISTRATION BUDGET FOR SPECIAL EVENT PLANNING REGARDING THE SOLAR ECLIPSE.

**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**MONDAY, MAY 15, 2023 – 7:00 P.M.**



**INVOCATION**  
**PLEDGE OF ALLEGIANCE**

*COUNCILMEMBER THACKER*

**ROLL CALL:**  
COUNCILMEMBER THACKER  
COUNCILMEMBER WILKINS  
COUNCILMEMBER JONES  
COUNCILMEMBER LEPARD  
COUNCILMEMBER PERRY  
COUNCILMEMBER ROESSNER  
COUNCILMEMBER SPAHR

**MINUTES:** May 1, 2023 Regular and Committee of the Whole Meetings

<b>COMMITTEE REPORTS:</b>	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	STEVE LEPARD
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**  
Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**  
Mayor’s Request for Legislation #23-27 – OSS Plan Ratification, with 3/3/2023 letter from OSS Solid Waste District.  
Finance Director’s Request for Legislation #F23-13 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Muni-Court Probation Budget (\$34,360.00).  
Finance Director’s Request for Legislation #F23-14 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Street Dept. Budget (\$1,000.00 + \$12,827.00).  
Finance Director’s Request for Legislation #F23-15 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Capital Improvement Budget (\$5,000.00).

**ORAL COMMUNICATIONS:**  
Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**

**RESOLUTIONS & ORDINANCES:**

**OTHER BUSINESS:**

**ADJOURNMENT:**



*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

## PENDING LEGISLATION

### RESOLUTIONS:

**Resolution 23-17** RESOLUTION APPROVING MAYOR’S APPOINTMENT OF JOHN BING TO SERVE AN UNEXPIRED TERM ON THE SENECA COUNTY BOARD OF HEALTH FROM THE EFFECTIVE DATE OF THIS RESOLUTION UNTIL DECEMBER 31, 2024, AND DECLARING AN EMERGENCY.  
Intro. By  
Daniel Perry  
3<sup>rd</sup> Reading

**Resolution 23-22** RESOLUTION TO ADOPT THE SOLID WASTE MANAGEMENT PLAN FOR THE OTTAWA-SANDUSKY-SENECA JOINT SOLID WASTE MANAGEMENT DISTRICT, AND DECLARING AN EMERGENCY.  
Intro. By  
\_\_\_\_\_  
1<sup>st</sup> Reading

### ORDINANCES:

**Ordinance 23-28** ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE A TOTAL OF \$5,778.99 INTO THE POLICE, PARK AND RECREATION, AND DIRECTOR OF COMMUNICATIONS BUDGETS.  
Intro. By  
Kevin Roessner  
2<sup>nd</sup> Reading

**Ordinance 23-30** ORDINANCE ENACTING CHAPTER 343 OF TIFFIN CODIFIED ORDINANCES ALLOWING AND REGULATING UNDER-SPEED AND UTILITY VEHICLE USE WITHIN THE CITY OF TIFFIN, AND DECLARING AN EMERGENCY.  
Intro. By  
\_\_\_\_\_  
1<sup>st</sup> Reading

**Ordinance 23-31** ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE A TOTAL OF \$34,360.00 INTO THE MUNI-COURT PROBATION FUND FOR THE CHANGES IN INSURANCE, DENTAL, AND VISION SINCE THE BUDGET WAS PREPARED LAST FALL.  
Intro. By  
\_\_\_\_\_  
1<sup>st</sup> Reading

**Ordinance 23-32** ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE A TOTAL OF \$13,827.00 INTO THE STREET DEPARTMENT BUDGET.  
Intro. By  
\_\_\_\_\_  
1<sup>st</sup> Reading

**Ordinance 23-33** ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE A TOTAL OF \$5,000.00 INTO THE CAPITAL IMPROVEMENT BUDGET TO REPLACE DETECTION LOOPS AT RAILROAD CROSSINGS.  
Intro. By  
\_\_\_\_\_  
1<sup>st</sup> Reading

**Ordinance 23-34** ORDINANCE APPROVING THE COMMUNITY PLACEMAKING GRANT AND THE ARTISTIC DEVELOPMENT GRANT PROGRAMS TO BE ADMINISTERED BY THE TIFFIN MUNICIPAL ARTS COMMISSION.  
Intro. By  
\_\_\_\_\_  
1<sup>st</sup> Reading

**Ordinance 23-35** ORDINANCE AMENDING THE CITY’S CREDIT CARD POLICY TO INCREASE CREDIT LIMITS, AND DECLARING AN EMERGENCY.  
Intro. By  
\_\_\_\_\_  
1<sup>st</sup> Reading

**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**MONDAY, JUNE 5, 2023 – 7:00 P.M.**



**INVOCATION**  
**PLEDGE OF ALLEGIANCE**

*COUNCILMEMBER WILKINS*

**ROLL CALL:**  
COUNCILMEMBER WILKINS  
COUNCILMEMBER JONES  
COUNCILMEMBER PERRY  
COUNCILMEMBER ROESSNER  
COUNCILMEMBER SPAHR  
COUNCILMEMBER THACKER

**MINUTES:** May 15, 2023 Regular and Committee of the Whole Meetings

**COMMITTEE REPORTS:**

	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	Pending
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**

Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**

Finance Director’s Request for Legislation #F23-16 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Fire Dept. Budget (\$10,000.00).

**ORAL COMMUNICATIONS:**

Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**

**RESOLUTIONS & ORDINANCES:**

**OTHER BUSINESS:**

**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

**PENDING LEGISLATION**

**RESOLUTIONS:**

**Resolution 23-23** RESOLUTION APPOINTING \_\_\_\_\_ PRESIDENT PRO  
Intro. By TEMPORE OF TIFFIN CITY COUNCIL BEGINNING IMMEDIATELY, AND ENDING  
DECEMBER 31, 2023.

\_\_\_\_\_  
1<sup>st</sup> Reading

**ORDINANCES:**

**Ordinance 23-28** ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE A  
Intro. By TOTAL OF \$5,778.99 INTO THE POLICE, PARK AND RECREATION, AND DIRECTOR  
Kevin Roessner OF COMMUNICATIONS BUDGETS.

\_\_\_\_\_  
3<sup>rd</sup> Reading

**Ordinance 23-30** ORDINANCE ENACTING CHAPTER 343 OF TIFFIN CODIFIED ORDINANCES  
Intro. By ALLOWING AND REGULATING UNDER-SPEED AND UTILITY VEHICLE USE WITHIN  
Daniel Perry THE CITY OF TIFFIN, AND DECLARING AN EMERGENCY.

\_\_\_\_\_  
2<sup>nd</sup> Reading

**Ordinance 23-32** ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE A  
Intro. By TOTAL OF \$13,827.00 INTO THE STREET DEPARTMENT BUDGET.

\_\_\_\_\_  
Kevin Roessner  
2<sup>nd</sup> Reading

**Ordinance 23-34** ORDINANCE APPROVING THE COMMUNITY PLACEMAKING GRANT AND THE  
Intro. By ARTISTIC DEVELOPMENT GRANT PROGRAMS TO BE ADMINISTERED BY THE  
Steve Lepard TIFFIN MUNICIPAL ARTS COMMISSION.

\_\_\_\_\_  
2<sup>nd</sup> Reading

**Ordinance 23-35** ORDINANCE AMENDING THE CITY'S CREDIT CARD POLICY TO INCREASE CREDIT  
Intro. By LIMITS, AND DECLARING AN EMERGENCY.

\_\_\_\_\_  
Kevin Roessner  
2<sup>nd</sup> Reading

**Ordinance 23-36** ORDINANCE ADOPTING A TAX BUDGET FOR FISCAL YEAR 2024, ATTACHED  
Intro. By HERETO AS A PART HEREOF, AND DIRECTING THE DIRECTOR OF FINANCE TO  
DELIVER THE BUDGET TO THE SENECA COUNTY AUDITOR ON OR BEFORE JULY  
20, 2023, AND DECLARING AN EMERGENCY.

\_\_\_\_\_  
1<sup>st</sup> Reading

**Ordinance 23-27** ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE  
Intro. By \$10,000.00 INTO THE FIRE DEPARTMENT BUDGET.

\_\_\_\_\_  
1<sup>st</sup> Reading

**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**MONDAY, JUNE 19, 2023 – 7:00 P.M.**



**INVOCATION**  
**PLEDGE OF ALLEGIANCE**

*COUNCILMEMBER JONES*

**ROLL CALL:**  
COUNCILMEMBER JONES  
COUNCILMEMBER PERRY  
COUNCILMEMBER ROESSNER  
COUNCILMEMBER SPAHR  
COUNCILMEMBER THACKER  
COUNCILMEMBER WILKINS  
COUNCILMEMBER MONSOUR

**PUBLIC HEARING ANNOUNCEMENT:** A public hearing with Tiffin City Council will be held Monday, June 19, 2023 at 7:00 p.m. in Council Chambers at City Hall for the consideration of 2024 Tax Budget - Proposed Ordinance 23-36, Ordinance adopting a tax budget for Fiscal Year 2024, attached hereto as a part hereof, and directing the Director of Finance to deliver the budget to the Seneca County Auditor on or before July 20, 2023, and declaring an emergency.

**MINUTES:** June 5, 2023 Regular and Committee of the Whole Meetings

**COMMITTEE REPORTS:**

	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	Pending
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**

Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**

Mayor’s Request for Legislation #23-29 – Protection of public trees from mutilation or abuse.  
Mayor’s Request for Legislation #23-30 – Appointment to Tiffin Municipal Arts Commission (Brad Rees)  
Mayor’s Request for Legislation #23-31 – Appointment to Seneca County Board of Health (Traci S. Hansen Stark)  
Mayor’s Request for Legislation #23-32 – General Contractor License  
Mayor’s Request for Legislation #23-33 – Additional Lighting on South River Road  
Mayor’s Request for Legislation #23-34 – Renewal of School Resource Officer Agreement  
Finance Director’s Request for Legislation #F23-17 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Municipal Court Dept. Budget and to create fund 268 (\$24,472.50).  
Columbia Gas Notification – Pipeline replacements Ann and Hancock Streets.

**ORAL COMMUNICATIONS:**

Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**

**RESOLUTIONS & ORDINANCES:**

**OTHER BUSINESS:**

**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

## PENDING LEGISLATION

### RESOLUTIONS:

### ORDINANCES:

- |   |  |
|---|--|
| <b>Ordinance 23-30</b><br>Intro. By<br>Daniel Perry<br>3 <sup>rd</sup> Reading                              | ORDINANCE ENACTING CHAPTER 343 OF TIFFIN CODIFIED ORDINANCES ALLOWING AND REGULATING UNDER-SPEED AND UTILITY VEHICLE USE WITHIN THE CITY OF TIFFIN, AND DECLARING AN EMERGENCY.  |
| <b>Ordinance 23-32</b><br>Intro. By<br>Kevin Roessner<br>3 <sup>rd</sup> Reading                            | ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE A TOTAL OF \$13,827.00 INTO THE STREET DEPARTMENT BUDGET.   |
| <b>Ordinance 23-34</b><br>Intro. By<br>Steve Lepard<br>3 <sup>rd</sup> Reading                              | ORDINANCE APPROVING THE COMMUNITY PLACEMAKING GRANT AND THE ARTISTIC DEVELOPMENT GRANT PROGRAMS TO BE ADMINISTERED BY THE TIFFIN MUNICIPAL ARTS COMMISSION.  |
| <b>Ordinance 23-35</b><br>Intro. By<br>Kevin Roessner<br>3 <sup>rd</sup> Reading                            | ORDINANCE AMENDING THE CITY’S CREDIT CARD POLICY TO INCREASE CREDIT LIMITS, AND DECLARING AN EMERGENCY.  |
| <b>Ordinance 23-36</b><br>Intro. By<br>Kevin Roessner<br>2 <sup>nd</sup> Reading                            | ORDINANCE ADOPTING A TAX BUDGET FOR FISCAL YEAR 2024, ATTACHED HERETO AS A PART HEREOF, AND DIRECTING THE DIRECTOR OF FINANCE TO DELIVER THE BUDGET TO THE SENECA COUNTY AUDITOR ON OR BEFORE JULY 20, 2023, AND DECLARING AN EMERGENCY. |
| <b>Ordinance 23-38</b><br>Intro. By<br><hr style="width: 10%; margin-left: 0;"/><br>1 <sup>st</sup> Reading | ORDINANCE AMENDING THE 2023 BUDGET ORDINANCE NO. 22-108 TO CREATE FUND 268 TFMC TECHNOLOGY GRANT FUND, APPROPRIATING MONEY IN FUND 268, AND DECLARING AN EMERGENCY.  |

**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**MONDAY, JULY 3, 2023 – 7:00 P.M.**



**INVOCATION**  
**PLEDGE OF ALLEGIANCE**

*COUNCILMEMBER PERRY*

**ROLL CALL:**  
COUNCILMEMBER PERRY  
COUNCILMEMBER ROESSNER  
COUNCILMEMBER SPAHR  
COUNCILMEMBER THACKER  
COUNCILMEMBER WILKINS  
COUNCILMEMBER MONSOUR  
COUNCILMEMBER JONES

**MINUTES:** June 19, 2023 Regular and Committee of the Whole Meetings

<b>COMMITTEE REPORTS:</b>	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	CHRIS MONSOUR
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**  
Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**  
Finance Director’s Request for Legislation #F23-18 to approve the City’s Fixed Asset Policy, effective January 1, 2023.  
Finance Director’s Request for Legislation #F23-19 to amend the Budget Ordinance 22-108 to reallocate funds in the American Rescue Plan Act Fund Budget.  
Finance Director’s Request for Legislation #F23-20 requesting that the City of Tiffin enter into an investment management agreement with Meeder Investments.  
Ohio Division of Liquor Control – Liquor permit transfer from Heritage IGA Tiffin LLC to Leveraged Success LLC dba Heritage IGA Bassett’s Market, 479 E. Market St.

**ORAL COMMUNICATIONS:**  
Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**  
**RESOLUTIONS & ORDINANCES:**  
**OTHER BUSINESS:**  
**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

## PENDING LEGISLATION

### RESOLUTIONS:

**Resolution 23-24**

Intro. By

1<sup>st</sup> Reading

RESOLUTION APPROVING MAYOR'S APPOINTMENT OF TRACI SITTASON STARK TO SERVE AN UNEXPIRED TERM ON THE SENECA COUNTY BOARD OF HEALTH FROM THE EFFECTIVE DATE OF THIS RESOLUTION UNTIL DECEMBER 31, 2024, AND DECLARING AN EMERGENCY.

**Resolution 23-25**

Intro. By

1<sup>st</sup> Reading

RESOLUTION APPROVING MAYOR'S APPOINTMENT OF BRAD REES TO SERVE THE REMAINDER OF A TERM ON THE TIFFIN MUNICIPAL ARTS COMMISSION FROM THE EFFECTIVE DATE OF THIS RESOLUTION UNTIL DECEMBER 31, 2027.

**Resolution 23-26**

Intro. By

1<sup>st</sup> Reading

A RESOLUTION AUTHORIZING THE MAYOR TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON BEHALF OF THE CITY OF TIFFIN FOR PLANNING OF WASTEWATER FACILITIES INVOLVING THE INFLOW REDUCTION CSO 9-13 & 15 PROJECT, DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN, AND DECLARING AN EMERGENCY.

### ORDINANCES:

**Ordinance 23-36**

Intro. By

Kevin Roessner

3<sup>rd</sup> Reading

ORDINANCE ADOPTING A TAX BUDGET FOR FISCAL YEAR 2024, ATTACHED HERETO AS A PART HEREOF, AND DIRECTING THE DIRECTOR OF FINANCE TO DELIVER THE BUDGET TO THE SENECA COUNTY AUDITOR ON OR BEFORE JULY 20, 2023, AND DECLARING AN EMERGENCY.

**Ordinance 23-39**

Intro. By

1<sup>st</sup> Reading

ORDINANCE AMENDING ORDINANCE NO. 21-94 REVISING AND RESTATING THE GRANT PROGRAM USING LOCAL FUNDS TO ASSIST PROPERTY OWNERS IN REMOVING CLEAN WATER CONNECTIONS FROM THE SANITARY SEWER SYSTEM, AND DECLARING AN EMERGENCY.

**Ordinance 23-40**

Intro. By

1<sup>st</sup> Reading

ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO GRANT AN EASEMENT FROM THE CITY OF TIFFIN, OHIO TO COLUMBIA GAS OF OHIO, INC. FOR A GAS LINE TO SERVE PROPERTIES ON FOURTH AVENUE AT WALL STREET, AND DECLARING AN EMERGENCY.

**Ordinance 23-41**

Intro. By

1<sup>st</sup> Reading

ORDINANCE AUTHORIZING INSTALLMENT OF THREE STREET LIGHTS ON SOUTH RIVER ROAD TRAIL AT OR NEAR THE RIVER OVERLOOK.

**Ordinance 23-42**

Intro. By

1<sup>st</sup> Reading

ORDINANCE AMENDING SECTION 135.13 OF TIFFIN CODIFIED ORDINANCES UPDATING THE CITY'S FIXED ASSET POLICY BY INCREASING THE AMOUNT FOR A CAPITAL FIXED ASSET FROM \$2,500.00 TO \$5,000.00, AND DECLARING AN EMERGENCY.

**Ordinance 23-43**

Intro. By

1<sup>st</sup> Reading

ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR AND CHIEF OF POLICE TO SIGN AN AGREEMENT WITH THE TIFFIN CITY SCHOOL DISTRICT TO ASSIGN A POLICE OFFICER TO THE DISTRICT AS A SCHOOL RESOURCE OFFICER, AND DECLARING AN EMERGENCY.

**Ordinance 23-44**

Intro. By

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO REALLOCATE FUNDS INTO THE AMERICAN RESCUE PLAN ACT FUND BUDGET.

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1<sup>st</sup> Reading

**Ordinance 23-45**

Intro. By

ORDINANCE AUTHORIZING THE SALE OF LOT #3 (4.908 ACRES, MORE OR LESS) OF EAGLE ROCK NORTH SUBDIVISION PLAT IN EAGLE ROCK BUSINESS PARK AT \$15,000.00 PER ACRE AND GRANTING AN OPTION TO PURCHASE LOT #2 (8.732 ACRES, MORE OR LESS) TO AFLP LLC OR ITS DESIGNEE AS APPROVED BY THE MAYOR.

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1<sup>st</sup> Reading



**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**MONDAY, JULY 17, 2023 – 7:00 P.M.**



**INVOCATION**  
**PLEDGE OF ALLEGIANCE**

**COUNCILMEMBER ROESSNER**

**ROLL CALL:**  
COUNCILMEMBER ROESSNER  
COUNCILMEMBER SPAHR  
COUNCILMEMBER THACKER  
COUNCILMEMBER WILKINS  
COUNCILMEMBER MONSOUR  
COUNCILMEMBER JONES  
COUNCILMEMBER PERRY

**MINUTES:** July 3, 2023 Regular and Committee of the Whole Meetings

<b>COMMITTEE REPORTS:</b>	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	CHRIS MONSOUR
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**  
Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**  
Finance Director’s Request for Legislation #F23-21 to amend the Budget Ord. 22-108 to appropriate funds into the Police, Fire and Parks Budgets (\$500.00 + \$2,730.00 + \$4,682.43)  
Finance Director’s Request for Legislation #F23-22 to amend the Budget Ord. 22-108 to appropriate funds into the Park Budget (\$3,533.01)  
Finance Director’s Request for Legislation #F23-23 to amend the Budget Ord. 22-108 in order to allow additional funds to be appropriated in the budget for the Indigent driver’s alcohol treatment fund and approve the transfer of \$60,000 to the Municipal Court Probation Fund.

**ORAL COMMUNICATIONS:**  
Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**  
**RESOLUTIONS & ORDINANCES:**  
**OTHER BUSINESS:**  
**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

**PENDING LEGISLATION**

**RESOLUTIONS:**

**Resolution 23-24**

Intro. By  
John Spahr  
2<sup>nd</sup> Reading

RESOLUTION APPROVING MAYOR'S APPOINTMENT OF TRACI SITTASON STARK TO SERVE AN UNEXPIRED TERM ON THE SENECA COUNTY BOARD OF HEALTH FROM THE EFFECTIVE DATE OF THIS RESOLUTION UNTIL DECEMBER 31, 2024, AND DECLARING AN EMERGENCY.

**ORDINANCES:**

**Ordinance 23-41**

Intro. By  
Cheyane Thacker  
2<sup>nd</sup> Reading

ORDINANCE AUTHORIZING INSTALLMENT OF THREE STREET LIGHTS ON SOUTH RIVER ROAD TRAIL AT OR NEAR THE RIVER OVERLOOK.

**Ordinance 23-42**

Intro. By  
Kevin Roessner  
2<sup>nd</sup> Reading

ORDINANCE AMENDING SECTION 135.13 OF TIFFIN CODIFIED ORDINANCES UPDATING THE CITY'S FIXED ASSET POLICY BY INCREASING THE AMOUNT FOR A CAPITAL FIXED ASSET FROM \$2,500.00 TO \$5,000.00, AND DECLARING AN EMERGENCY.

**Ordinance 23-45**

Intro. By  
John Spahr  
2<sup>nd</sup> Reading

ORDINANCE AUTHORIZING THE SALE OF LOT #3 (4.908 ACRES, MORE OR LESS) OF EAGLE ROCK NORTH SUBDIVISION PLAT IN EAGLE ROCK BUSINESS PARK AT \$15,000.00 PER ACRE AND GRANTING AN OPTION TO PURCHASE LOT #2 (8.732 ACRES, MORE OR LESS) TO AFLP LLC OR ITS DESIGNEE AS APPROVED BY THE MAYOR.

**Ordinance 23-46**

Intro. By  
  
1<sup>st</sup> Reading

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE A TOTAL OF \$7,912.73 OF DONATIONS INTO THE POLICE, FIRE AND PARK BUDGETS.

**Ordinance 23-47**

Intro. By  
  
1<sup>st</sup> Reading

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE A TOTAL OF \$3,533.01 INTO THE PARK BUDGET FOR THE TIFFIN MUNICIPAL ARTS COMMISSION AND SUMMER CAMP PROGRAMS.

**Ordinance 23-48**

Intro. By  
  
1<sup>st</sup> Reading

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE A TOTAL OF \$60,000.00 OF ADDITIONAL FUNDS INTO THE INDIGENT DRIVER'S ALCOHOL TREATMENT FUND AND A TRANSFER OF \$60,000.00 INTO THE MUNICIPAL COURT PROBATION FUND, AND DECLARING AN EMERGENCY.

**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**MONDAY, AUGUST 7, 2023 – 7:00 P.M.**



**INVOCATION**  
**PLEDGE OF ALLEGIANCE**

***COUNCILMEMBER SPAHR***

**ROLL CALL:**  
COUNCILMEMBER SPAHR  
COUNCILMEMBER THACKER  
COUNCILMEMBER WILKINS  
COUNCILMEMBER MONSOUR  
COUNCILMEMBER JONES  
COUNCILMEMBER PERRY  
COUNCILMEMBER ROESSNER

**MINUTES:** July 17, 2023 Regular and Committee of the Whole Meetings and July 19, 2023 Special Council Meeting

**PETITIONS:**

Petition #2023-01 by Heidelberg University to vacate a street (Walker) in the First Ward of the City of Tiffin, Ohio, being a 60 foot wide street running east/west between Lots #552-554 on the north and Lots #560-562 on the south, all in Walker’s Addition.

Petition #2023-02 by Heidelberg University to vacate an alley in the First Ward of the City of Tiffin, Ohio being a 16.5 foot wide alley running north/south between Lots #521- 554 on the west and Lots #520-555 on the east, all in Walker’s Addition.

Petition #2023-03 by Heidelberg University: Alley vacation in the First Ward of the City of Tiffin, Ohio for a 16.5 foot wide alley running east/west between Lots #521-523 on the north and Lots #552-554 on the south, all in Walker’s Addition.

**COMMITTEE REPORTS:**

	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	CHRIS MONSOUR
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**

Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**

Mayor’s Request for Legislation #23-36 – 2024 OPWC Sewer Rehabilitation Program  
Mayor’s Request for Legislation #23-37 – Legislation to Approve Annual Sewer Rate Increase  
Finance Director’s Request for Legislation #F23-24 to amend the 2023 Budget Ordinance 22-108 in order to appropriate funds in the budget for the CHIP program (\$136,603.00).

**ORAL COMMUNICATIONS:**

Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**

**RESOLUTIONS & ORDINANCES:**

**OTHER BUSINESS:**

**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

**PENDING LEGISLATION**

**RESOLUTIONS:**

**Resolution 23-24**

Intro. By  
John Spahr  
3<sup>rd</sup> Reading

RESOLUTION APPROVING MAYOR’S APPOINTMENT OF TRACI SITTASON STARK TO SERVE AN UNEXPIRED TERM ON THE SENECA COUNTY BOARD OF HEALTH FROM THE EFFECTIVE DATE OF THIS RESOLUTION UNTIL DECEMBER 31, 2024, AND DECLARING AN EMERGENCY.

**ORDINANCES:**

**Ordinance 23-42**

Intro. By  
Kevin Roessner  
3<sup>rd</sup> Reading

ORDINANCE AMENDING SECTION 135.13 OF TIFFIN CODIFIED ORDINANCES UPDATING THE CITY’S FIXED ASSET POLICY BY INCREASING THE AMOUNT FOR A CAPITAL FIXED ASSET FROM \$2,500.00 TO \$5,000.00, AND DECLARING AN EMERGENCY.

**Ordinance 23-50**

Intro. By  
  
1<sup>st</sup> Reading

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE A TOTAL OF \$136,603.00 INTO THE CHIP REVOLVING LOAN FUND.

**Ordinance 23-51**

Intro. By  
  
1<sup>st</sup> Reading

ORDINANCE AUTHORIZING THE DIRECTOR OF FINANCE TO ENTER INTO A DISCRETIONARY INVESTMENT MANAGEMENT AGREEMENT FOR PROFESSIONAL MANAGEMENT OF VARIOUS CITY FUNDS, AND DECLARING AN EMERGENCY.

**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**MONDAY, AUGUST 21, 2023 – 7:00 P.M.**



**INVOCATION**  
**PLEDGE OF ALLEGIANCE**

**COUNCILMEMBER THACKER**

**ROLL CALL:**  
COUNCILMEMBER THACKER  
COUNCILMEMBER WILKINS  
COUNCILMEMBER MONSOUR  
COUNCILMEMBER JONES  
COUNCILMEMBER PERRY  
COUNCILMEMBER ROESSNER  
COUNCILMEMBER SPAHR

**MINUTES:** August 7, 2023 Regular and Committee of the Whole Meetings

**COMMITTEE REPORTS:**

	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	CHRIS MONSOUR
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**

Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**

Finance Director’s Request for Legislation #F23-25 to amend the 2023 Budget Ordinance 22-108 in order to allow for additional funds to be appropriated in the budget for the Municipal Court (\$21,850.00).  
Finance Director’s Request for Legislation #F23-26 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Police and Park Budgets (\$12,270.46 + \$3,155.29).

**ORAL COMMUNICATIONS:**

Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**

**RESOLUTIONS & ORDINANCES:**

**OTHER BUSINESS:**

**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

**PENDING LEGISLATION**

**RESOLUTIONS:**

**Resolution 23-27**

Intro. By

\_\_\_\_\_  
1<sup>st</sup> Reading

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, AND DECLARING AN EMERGENCY.

**Resolution 23-28**

Intro. By

\_\_\_\_\_  
1<sup>st</sup> Reading

RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) REVOLVING LOAN/GRANT PROGRAM FOR SEWER REHABILITATION IN 2024, TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING AN EMERGENCY.

**ORDINANCES:**

**Ordinance 23-51**

Intro. By

Kevin Roessner

2<sup>nd</sup> Reading

ORDINANCE AUTHORIZING THE DIRECTOR OF FINANCE TO ENTER INTO A DISCRETIONARY INVESTMENT MANAGEMENT AGREEMENT FOR PROFESSIONAL MANAGEMENT OF VARIOUS CITY FUNDS, AND DECLARING AN EMERGENCY.

**Ordinance 23-52**

Intro. By

\_\_\_\_\_  
1<sup>st</sup> Reading

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE \$21,850.00 INTO THE MUNICIPAL COURT BUDGET.

**Ordinance 23-53**

Intro. By

\_\_\_\_\_  
1<sup>st</sup> Reading

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE \$15,425.25 INTO THE POLICE AND PARK BUDGETS.

**Ordinance 23-54**

Intro. By

\_\_\_\_\_  
1<sup>st</sup> Reading

ORDINANCE AMENDING SECTIONS 907.07(d) AND (e) OF TIFFIN CODIFIED ORDINANCES INCREASING THE ANNUAL PERCENTAGE INCREASE IN SEWER RATES TO 5%.

**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**TUESDAY, SEPTEMBER 5, 2023 – 7:00 P.M.**



**INVOCATION**  
**PLEDGE OF ALLEGIANCE**

**COUNCILMEMBER WILKINS**

**ROLL CALL:**  
COUNCILMEMBER WILKINS  
COUNCILMEMBER MONSOUR  
COUNCILMEMBER JONES  
COUNCILMEMBER PERRY  
COUNCILMEMBER ROESSNER  
COUNCILMEMBER SPAHR  
COUNCILMEMBER THACKER

**MINUTES:** August 21, 2023 Regular and Committee of the Whole Meetings

<b>COMMITTEE REPORTS:</b>	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	CHRIS MONSOUR
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**  
Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**  
Mayor’s Request for Legislation #23-38 – Legislation to Enter into Local Public Agency Agreement with Ohio Department of Transportation.  
Finance Director’s Request for Legislation #F23-27 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the City Administrator and General Administration Budgets (\$3,000.00 + \$10,000.00).  
Finance Director’s Request for Legislation #F23-28 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the City Administrator and General Administration Budgets.

**ORAL COMMUNICATIONS:**  
Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**  
**RESOLUTIONS & ORDINANCES:**  
**OTHER BUSINESS:**  
**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

## PENDING LEGISLATION

### RESOLUTIONS:

**Resolution 23-27**

Intro. By  
Kevin Roessner  
2<sup>nd</sup> Reading

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, AND DECLARING AN EMERGENCY.

**Resolution 23-28**

Intro. By  
Cheyane Thacker  
2<sup>nd</sup> Reading

RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) REVOLVING LOAN/GRANT PROGRAM FOR SEWER REHABILITATION IN 2024, TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING AN EMERGENCY.

### ORDINANCES:

**Ordinance 23-54**

Intro. By  
Cheyane Thacker  
2<sup>nd</sup> Reading

ORDINANCE AMENDING SECTIONS 907.07(d) AND (e) OF TIFFIN CODIFIED ORDINANCES INCREASING THE ANNUAL PERCENTAGE INCREASE IN SEWER RATES TO 5%.

**Ordinance 23-55**

Intro. By  

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1<sup>st</sup> Reading

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE \$13,000.00 INTO THE GENERAL ADMINISTRATION BUDGET FOR PROFESSIONAL AND COMPUTER TECHNOLOGY SERVICES.

**Ordinance 23-56**

Intro. By  

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1<sup>st</sup> Reading

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE \$7,450.08 INTO THE POLICE BUDGET FOR DONATIONS RECEIVED FOR THE POLICE K9 PROGRAM.

**Ordinance 23-57**

Intro. By  

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1<sup>st</sup> Reading

ORDINANCE AUTHORIZING INSTALLMENT OF ONE STREET LIGHT ON THIRD AVENUE BETWEEN SHAWHAN AVENUE AND WALL STREET, AND DECLARING AN EMERGENCY.

**Ordinance 23-58**

Intro. By  

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1<sup>st</sup> Reading

ORDINANCE AUTHORIZING INSTALLMENT OF ONE STREET LIGHT ON WATER STREET AT OR NEAR THE VIADUCT BRIDGE, AND DECLARING AN EMERGENCY.

**Ordinance 23-59**

Intro. By  

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1<sup>st</sup> Reading

ORDINANCE ENACTING CHAPTER 725 OF THE TIFFIN CODIFIED ORDINANCES ESTABLISHING THE REGISTRATION OF CONTRACTORS WORKING IN THE CITY.



**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**MONDAY, SEPTEMBER 18, 2023 – 7:00 P.M.**



**INVOCATION**  
**PLEDGE OF ALLEGIANCE**

***COUNCILMEMBER MONSOUR***

**ROLL CALL:**  
COUNCILMEMBER MONSOUR  
COUNCILMEMBER JONES  
COUNCILMEMBER PERRY  
COUNCILMEMBER ROESSNER  
COUNCILMEMBER SPAHR  
COUNCILMEMBER THACKER  
COUNCILMEMBER WILKINS

**PETITIONS:** Petition No. 2023-04 from Jeffrey Michel and Beth Souder to vacate an alley in the Third Ward running east/west between Lots 3 and 4 of Letterhose Subdivision on the north and Lot #17 of Heming’s Resurvey on the south.

**MINUTES:** September 5, 2023 Regular and Committee of the Whole Meetings

**COMMITTEE REPORTS:**

**CHAIR**

FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	CHRIS MONSOUR
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**

Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**

Mayor’s Request for Legislation #23-39 – Abrogation of deed restrictions for private sale of land.  
Mayor’s Request for Legislation #23-40 – Removal of provisional statement in Distress Merchandise Sale legislation.  
Finance Director’s Request for Legislation #F23-29 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Fire Dept. Budget (\$70,000.00).

**ORAL COMMUNICATIONS:**

Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**

**RESOLUTIONS & ORDINANCES:**

**OTHER BUSINESS:**

**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

## PENDING LEGISLATION

### RESOLUTIONS:

**Resolution 23-27**

Intro. By  
Kevin Roessner  
3<sup>rd</sup> Reading

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, AND DECLARING AN EMERGENCY.

### ORDINANCES:

**Ordinance 23-54**

Intro. By  
Cheyane Thacker  
3<sup>rd</sup> Reading

ORDINANCE AMENDING SECTIONS 907.07(d) AND (e) OF TIFFIN CODIFIED ORDINANCES INCREASING THE ANNUAL PERCENTAGE INCREASE IN SEWER RATES TO 5%.

**Ordinance 23-57**

Intro. By  
Cheyane Thacker  
2<sup>nd</sup> Reading

ORDINANCE AUTHORIZING INSTALLMENT OF ONE STREET LIGHT ON THIRD AVENUE BETWEEN SHAWHAN AVENUE AND WALL STREET, AND DECLARING AN EMERGENCY.

**Ordinance 23-58**

Intro. By  
Cheyane Thacker  
2<sup>nd</sup> Reading

ORDINANCE AUTHORIZING INSTALLMENT OF ONE STREET LIGHT ON WATER STREET AT OR NEAR THE VIADUCT BRIDGE, AND DECLARING AN EMERGENCY.

**Ordinance 23-59**

Intro. By  
Kevin Roessner  
2<sup>nd</sup> Reading

ORDINANCE ENACTING CHAPTER 725 OF THE TIFFIN CODIFIED ORDINANCES ESTABLISHING THE REGISTRATION OF CONTRACTORS WORKING IN THE CITY.

**Ordinance 23-60**

Intro. By  

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1<sup>st</sup> Reading

ORDINANCE RESPONDING TO PETITIONS NO. 2023-01, 2023-02, AND 2023-03 VACATING A PORTION OF WALKER STREET AND ADJACENT AND NEARBY ALLEYS IN THE FIRST AND FOURTH WARDS OF THE CITY OF TIFFIN, OHIO.

**Ordinance 23-61**

Intro. By  

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1<sup>st</sup> Reading

ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ACCEPT FUNDING THROUGH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) SMALL CITY PROGRAM FOR THE NORTH SANDUSKY STREET ROADWAY RECONSTRUCTION PROJECT, APPROVE PROJECT REQUIREMENTS, AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT FOR THE PROJECT FUNDING, AND DECLARING AN EMERGENCY.

**Ordinance 23-62**

Intro. By  

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1<sup>st</sup> Reading

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE A TOTAL OF \$70,000.00 INTO THE FIRE DEPARTMENT BUDGET TO COVER WAGES AND OVERTIME EXPENSES FOR THE REMAINDER OF THE YEAR.

**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**MONDAY, NOVEMBER 6, 2023 – 7:00 P.M.**



**INVOCATION/PLEDGE OF ALLEGIANCE**

**COUNCILMEMBER ROESSNER**

**ROLL CALL:**

COUNCILMEMBER ROESSNER  
COUNCILMEMBER SPAHR  
COUNCILMEMBER THACKER  
COUNCILMEMBER WILKINS  
COUNCILMEMBER MONSOUR  
COUNCILMEMBER JONES  
COUNCILMEMBER PERRY

**MINUTES:** October 16, 2023 Regular and Committee of the Whole Meetings

**COMMITTEE REPORTS:**

	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	CHRIS MONSOUR
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**

Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**

Finance Director’s Request for Legislation #F23-36 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Police Capital Budget (\$115,000.00).  
Finance Director’s Request for Legislation #F23-37 to appropriate funds into the Park Budget (\$5,368.88).  
Finance Director’s Request for Legislation #F23-38 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Police and Fire Budgets (\$120,000 + \$116,000).  
Finance Director’s Request for Legislation #F23-39 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Municipal Court Dept. Budget and to create fund 269 (\$45,000).

**ORAL COMMUNICATIONS:**

Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**

**RESOLUTIONS & ORDINANCES:**

**OTHER BUSINESS:**

**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

## PENDING LEGISLATION

### RESOLUTIONS:

**Resolution 23-29** RESOLUTION SUPPORTING THE ABROGATION OF DEED RESTRICTIONS ON THE CITY PROPERTY KNOWN AS THE LOUISA K. FAST PARK, AND DECLARING AN EMERGENCY.  
Intro. By  
Vickie Wilkins  
3<sup>rd</sup> Reading

**Resolution 23-30** RESOLUTION APPROVING MAYOR'S APPOINTMENT OF ROB LEDWEDGE TO SERVE THE REMAINDER OF AN UNEXPIRED TERM ON THE TIFFIN MUNICIPAL ARTS COMMISSION FROM THE EFFECTIVE DATE OF THIS RESOLUTION UNTIL DECEMBER 31, 2024.  
Intro. By  
\_\_\_\_\_  
1<sup>st</sup> Reading

### ORDINANCES:

**Ordinance 23-65** ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE \$2,000.00 INTO THE PARKS DEPARTMENT BUDGET FOR LAND APPRAISAL OF THE LOUISA K. FAST PARK PROPERTY.  
Intro. By  
Kevin Roessner  
3<sup>rd</sup> Reading

**Ordinance 23-67** ORDINANCE AMENDING CHAPTER 707 OF TIFFIN CODIFIED ORDINANCES REMOVING THE FEES FOR A DISTRESS MERCHANDISE SALES LICENSE.  
Intro. By  
Chris Monsour  
3<sup>rd</sup> Reading

**Ordinance 23-68** ORDINANCE RESPONDING TO PETITION NO. 2023-04 VACATING THE ALLEY OFF OF ST. CLAIR STREET RUNNING EAST AND WEST BETWEEN LOTS NO. 3 AND 4 OF LETTERHOSE SUBDIVISION AND LOT NO. 17 OF HEMING'S RESURVEY IN THE THIRD WARD OF THE CITY OF TIFFIN, OHIO.  
Intro. By  
Cheyane Thacker  
3<sup>rd</sup> Reading

**Ordinance 23-72** ORDINANCE ENACTING CHAPTER 343 OF TIFFIN CODIFIED ORDINANCES ALLOWING AND REGULATING UNDER-SPEED AND UTILITY VEHICLE USE WITHIN THE CITY OF TIFFIN, AND DECLARING AN EMERGENCY.  
Intro. By  
\_\_\_\_\_  
1<sup>st</sup> Reading

**Ordinance 23-73** ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE \$115,000.00 INTO THE POLICE CAPITAL BUDGET WHICH WILL BE USED TO PURCHASE TWO CRUISERS FOR THE DEPARTMENT.  
Intro. By  
\_\_\_\_\_  
1<sup>st</sup> Reading

**Ordinance 23-74** ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE \$5,368.88 INTO THE PARK BUDGET FROM AN INSURANCE REIMBURSEMENT.  
Intro. By  
\_\_\_\_\_  
1<sup>st</sup> Reading

**Ordinance 23-75** ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A LOCAL PUBLIC AGENCY (LPA) CONTRACT FOR THE ABBREVIATED SAFETY FUNDING GRANT, AUTHORIZING THE CITY ADMINISTRATOR TO PREPARE PLANS AND SPECIFICATIONS, ADVERTISE FOR AND RECEIVE BIDS, AND IRECOMMEND AND EXECUTE A CONTRACT FOR THE USE OF THE GRANT FUNDS FOR SIGNAL AND ACCESS MANAGEMENT IMPROVEMENTS AT SIX'S CORNER ON NORTH SANDUSKY STREET, AND DECLARING AN EMERGENCY.  
Intro. By  
\_\_\_\_\_  
1<sup>st</sup> Reading

<p><b>Ordinance 23-76</b> Intro. By _____ 1<sup>st</sup> Reading</p>	<p>ORDINANCE AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH A PROFESSIONAL DESIGN FIRM FOR THE PREPARATION OF THE PRELIMINARY ENGINEERING AND DESIGN FOR THE RECONSTRUCTION AND RESURFACING OF PORTIONS OF NORTH SANDUSKY STREET AND SIGNAL AND ACCESS MANAGEMENT IMPROVEMENTS AT SIX'S CORNER, AND DECLARING AN EMERGENCY.</p>
<p><b>Ordinance 23-77</b> Intro. By _____ 1<sup>st</sup> Reading</p>	<p>ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT A PERMANENT EASEMENT FROM AFLP 1150 MAULE ROAD LLC OR CURRENT PROPERTY OWNER AT 1150 MAULE ROAD IN TIFFIN FOR STORM SEWER PURPOSES.</p>
<p><b>Ordinance 23-78</b> Intro. By _____ 1<sup>st</sup> Reading</p>	<p>ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO SIGN AN LPA FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE US 224 URBAN PAVING PROJECT AND AUTHORIZING AND DIRECTING THE CITY ADMINSTRATOR TO ENTER INTO AN AGREEMENT WITH A PROFESSIONAL DESIGN FIRM FOR ENGINEERING AND DESIGN SERVICES FOR THE PROJECT, AND DECLARING AN EMERGENCY.</p>
<p><b>Ordinance 23-79</b> Intro. By _____ 1<sup>st</sup> Reading</p>	<p>ORDINANCE AUTHORIZING CITY ADMINISTRATOR TO PREPARE PLANS AND SPECIFICATIONS, ADVERTISE FOR AND RECEIVE BIDS, AND RECOMMEND AND EXECUTE A CONTRACT FOR THE 2024 STREET PAVING PROGRAM, AND DECLARING AN EMERGENCY.</p>
<p><b>Ordinance 23-80</b> Intro. By _____ 1<sup>st</sup> Reading</p>	<p>ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO SIGN AN LPA FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE URBAN PAVING FUNDING PROJECT, AND DECLARING AN EMERGENCY.</p>
<p><b>Ordinance 23-81</b> Intro. By _____ 1<sup>st</sup> Reading</p>	<p>ORDINANCE AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH A PROFESSIONAL DESIGN FIRM FOR ENGINEERING AND DESIGN SERVICES FOR THE REPLACEMENT OF A CULVERT ON SOUTH SANDUSKY STREET.</p>
<p><b>Ordinance 23-82</b> Intro. By _____ 1<sup>st</sup> Reading</p>	<p>ORDINANCE AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO NTER INTO AN AGREEMENT WITH A PROFESSIONAL DESIGN FIRM FOR THE PREPARATION OF A SAFETY STUDY FOR THE WEST MARKET STREET CORRIDOR BETWEEN US 224 AND HOPEWELL AVENUE.</p>
<p><b>Ordinance 23-83</b> Intro. By _____ 1<sup>st</sup> Reading</p>	<p>ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE A TOTAL OF \$236,000.00 INTO THE POLICE AND FIRE DEPARTMENT BUDGETS FOR GRANTS RECEIVED FROM THE OHIO EMERGENCY MANAGEMENT AGENCY.</p>
<p><b>Ordinance 23-84</b> Intro. By _____ 1<sup>st</sup> Reading</p>	<p>ORDINANCE AMENDING ORDINANCE NO. 22-112 ESTABLISHING A PAY SCHEDULE FOR NEWLY HIRED EMPLOYEES AT TIFFIN-FOSTORIA MUNICIPAL COURT, AND DECLARING AN EMERGENCY.</p>
<p><b>Ordinance 23-85</b> Intro. By _____ 1<sup>st</sup> Reading</p>	<p>ORDINANCE AMENDING THE 2023 BUDGET ORDINANCE NO. 22-108 TO CREATE FUND 269 MENTAL HEALTH AND RECOVERY SERVICES GRANT FUND, APPROPRIATING MONEY IN FUND 269, AND DECLARING AN EMERGENCY.</p>

**AGENDA**  
**TIFFIN CITY COUNCIL SPECIAL MEETING**  
**MONDAY, NOVEMBER 13, 2023 – 5:30 P.M.**



**INVOCATION/PLEDGE OF ALLEGIANCE**

**COUNCILMEMBER ROESSNER**

**ROLL CALL:**

COUNCILMEMBER ROESSNER  
COUNCILMEMBER SPAHR  
COUNCILMEMBER THACKER  
COUNCILMEMBER WILKINS  
COUNCILMEMBER MONSOUR  
COUNCILMEMBER JONES  
COUNCILMEMBER PERRY

**SPECIAL COUNCIL MEETING ANNOUNCEMENT (Revised):** This is the notice, in compliance with Charter Section 3.09(B), to announce a Special Meeting of Tiffin City Council on Monday, November 13, 2023 at 5:30 p.m. in Council Chambers at City Hall. For consideration: To hold department reviews for the 2024 Budget, introduction and consideration of an ordinance responding to Director of Finance’s Request for Legislation F23-42 (appropriation of grants received from Ohio Emergency Management Agency), and any other business Council may consider.

**MINUTES:** None.

**COMMITTEE REPORTS:**

	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	CHRIS MONSOUR
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**

Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**

Finance Director’s Request for Legislation #F23-42 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Police and Fire Budgets (Total \$236,000).

**ORAL COMMUNICATIONS:**

Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**

**RESOLUTIONS & ORDINANCES:**

**OTHER BUSINESS:**

**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

## PENDING LEGISLATION

### RESOLUTIONS:

### ORDINANCES:

- |   |  |
|---|--|
| <p><b>Ordinance 23-72</b><br/>Intro. By<br/>Daniel Perry<br/>2<sup>nd</sup> Reading</p>     | <p>ORDINANCE ENACTING CHAPTER 343 OF TIFFIN CODIFIED ORDINANCES ALLOWING AND REGULATING UNDER-SPEED AND UTILITY VEHICLE USE WITHIN THE CITY OF TIFFIN, AND DECLARING AN EMERGENCY.</p>   |
| <p><b>8Ordinance 23-77</b><br/>Intro. By<br/>Cheyane Thacker<br/>2<sup>nd</sup> Reading</p> | <p>ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT A PERMANENT EASEMENT FROM AFLP 1150 MAULE ROAD LLC OR CURRENT PROPERTY OWNER AT 1150 MAULE ROAD IN TIFFIN FOR STORM SEWER PURPOSES.</p>   |
| <p><b>Ordinance 23-79</b><br/>Intro. By<br/>Cheyane Thacker<br/>2<sup>nd</sup> Reading</p>  | <p>ORDINANCE AUTHORIZING CITY ADMINISTRATOR TO PREPARE PLANS AND SPECIFICATIONS, ADVERTISE FOR AND RECEIVE BIDS, AND RECOMMEND AND EXECUTE A CONTRACT FOR THE 2024 STREET PAVING PROGRAM, AND DECLARING AN EMERGENCY.</p>                  |
| <p><b>Ordinance 23-81</b><br/>Intro. By<br/>Cheyane Thacker<br/>2<sup>nd</sup> Reading</p>  | <p>ORDINANCE AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH A PROFESSIONAL DESIGN FIRM FOR ENGINEERING AND DESIGN SERVICES FOR THE REPLACEMENT OF A CULVERT ON SOUTH SANDUSKY STREET.</p>                |
| <p><b>Ordinance 23-82</b><br/>Intro. By<br/>Cheyane Thacker<br/>2<sup>nd</sup> Reading</p>  | <p>ORDINANCE AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH A PROFESSIONAL DESIGN FIRM FOR THE PREPARATION OF A SAFETY STUDY FOR THE WEST MARKET STREET CORRIDOR BETWEEN US 224 AND HOPEWELL AVENUE.</p> |
| <p><b>Ordinance 23-86</b><br/>Intro. By<br/><hr/>1<sup>st</sup> Reading</p>                 | <p>ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO REVISE AN APPROPRIATION OF \$236,000.00 IN THE POLICE AND FIRE DEPARTMENT BUDGETS FOR GRANTS RECEIVED FROM THE OHIO EMERGENCY MANAGEMENT AGENCY.</p>                                 |

**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**MONDAY, NOVEMBER 20, 2023 – 7:00 P.M.**



**INVOCATION/PLEDGE OF ALLEGIANCE**

**COUNCILMEMBER SPAHR**

**ROLL CALL:**

COUNCILMEMBER SPAHR  
COUNCILMEMBER THACKER  
COUNCILMEMBER WILKINS  
COUNCILMEMBER MONSOUR  
COUNCILMEMBER JONES  
COUNCILMEMBER PERRY  
COUNCILMEMBER ROESSNER

**MINUTES:** November 6, 2023 Regular and Committee of the Whole Meetings  
November 13, 2023 Special Council Meeting

**COMMITTEE REPORTS:**

	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	CHRIS MONSOUR
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**

Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**

Mayor’s Request for Legislation #23-51 – Legislation to approve income tax code revision.  
Mayor’s Request for Legislation #23-52 – Legislation to approve the City’s Revised Investment Policy  
Mayor’s Request for Legislation #23-53 – Legislation to approve Tiffin’s Fire/Rescue Division’s inclusion in the Black Swamp Emergency Services Unit  
Mayor’s Request for Legislation #23-54 – Ohio Urban Forestry Grant Program Application  
Finance Director’s Request for Legislation #F23-40 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Streets Dept. Budget (\$5,376.40).  
Finance Director’s Request for Legislation #F23-41 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Police Budget (\$450.00).  
Finance Director’s Request for Legislation #F23-43 to amend the 2023 Budget Ordinance 22-108 to appropriate additional funds into the General Budget (\$160,000).  
Finance Director’s Request for Legislation #F23-44 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Police and Fire Budgets (\$236,000).

**ORAL COMMUNICATIONS:**

Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**

**RESOLUTIONS & ORDINANCES:**

**OTHER BUSINESS:**

**ADJOURNMENT:**



*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

## PENDING LEGISLATION

### RESOLUTIONS:

### ORDINANCES:

- |  |  |
|--|--|
| <p><b>Ordinance 23-72</b><br/>Intro. By<br/>Daniel Perry<br/>2<sup>nd</sup> Reading</p>    | <p>ORDINANCE ENACTING CHAPTER 343 OF TIFFIN CODIFIED ORDINANCES ALLOWING AND REGULATING UNDER-SPEED AND UTILITY VEHICLE USE WITHIN THE CITY OF TIFFIN, AND DECLARING AN EMERGENCY.</p>   |
| <p><b>Ordinance 23-77</b><br/>Intro. By<br/>Cheyane Thacker<br/>2<sup>nd</sup> Reading</p> | <p>ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT A PERMANENT EASEMENT FROM AFLP 1150 MAULE ROAD LLC OR CURRENT PROPERTY OWNER AT 1150 MAULE ROAD IN TIFFIN FOR STORM SEWER PURPOSES.</p>   |
| <p><b>Ordinance 23-79</b><br/>Intro. By<br/>Cheyane Thacker<br/>2<sup>nd</sup> Reading</p> | <p>ORDINANCE AUTHORIZING CITY ADMINISTRATOR TO PREPARE PLANS AND SPECIFICATIONS, ADVERTISE FOR AND RECEIVE BIDS, AND RECOMMEND AND EXECUTE A CONTRACT FOR THE 2024 STREET PAVING PROGRAM, AND DECLARING AN EMERGENCY.</p>                  |
| <p><b>Ordinance 23-81</b><br/>Intro. By<br/>Cheyane Thacker<br/>2<sup>nd</sup> Reading</p> | <p>ORDINANCE AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH A PROFESSIONAL DESIGN FIRM FOR ENGINEERING AND DESIGN SERVICES FOR THE REPLACEMENT OF A CULVERT ON SOUTH SANDUSKY STREET.</p>                |
| <p><b>Ordinance 23-82</b><br/>Intro. By<br/>Cheyane Thacker<br/>2<sup>nd</sup> Reading</p> | <p>ORDINANCE AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH A PROFESSIONAL DESIGN FIRM FOR THE PREPARATION OF A SAFETY STUDY FOR THE WEST MARKET STREET CORRIDOR BETWEEN US 224 AND HOPEWELL AVENUE.</p> |
| <p><b>Ordinance 23-87</b><br/>Intro. By<br/><hr/>1<sup>st</sup> Reading</p>                | <p>ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE \$5,376.40 INTO THE STREET DEPARTMENT BUDGET WHICH IS AN INSURANCE REIMBURSEMENT FOR PROPERTY DAMAGE.</p>  |
| <p><b>Ordinance 23-88</b><br/>Intro. By<br/><hr/>1<sup>st</sup> Reading</p>                | <p>ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE \$450.00 INTO THE POLICE BUDGET FOR SAFETY AND TRAINING PURPOSES.</p>  |
| <p><b>Ordinance 23-89</b><br/>Intro. By<br/><hr/>1<sup>st</sup> Reading</p>                | <p>ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO APPROPRIATE \$160,000.00 INTO THE GENERAL FUND BUDGET WHICH IS NEEDED FOR INCOME TAX TRANSFERS FOR THE REST OF THE YEAR.</p>   |
| <p><b>Ordinance 23-90</b><br/>Intro. By<br/><hr/>1<sup>st</sup> Reading</p>                | <p>ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO REVISE AN APPROPRIATION OF \$236,000.00 IN THE POLICE AND FIRE DEPARTMENT BUDGETS FOR GRANTS RECEIVED FROM THE OHIO EMERGENCY MANAGEMENT AGENCY.</p>                                 |

**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**MONDAY, DECEMBER 4, 2023 – 7:00 P.M.**



**INVOCATION/PLEDGE OF ALLEGIANCE**

**COUNCILMEMBER THACKER**

**ROLL CALL:**

COUNCILMEMBER THACKER  
COUNCILMEMBER WILKINS  
COUNCILMEMBER MONSOUR  
COUNCILMEMBER JONES  
COUNCILMEMBER PERRY  
COUNCILMEMBER ROESSNER  
COUNCILMEMBER SPAHR

**MINUTES:** November 20, 2023 Regular and Committee of the Whole Meetings

**COMMITTEE REPORTS:**

	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	CHRIS MONSOUR
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**

Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**

Mayor’s Letter re Scott Hoernemann’s Resignation from the Civil Service Commission effective December 31, 2023.  
Letter from Columbia Gas of Ohio dtd November 21, 2023 regarding upcoming application to PUCO requesting recovery of 2023 infrastructure replacement costs to go into effect May 2024.

**ORAL COMMUNICATIONS:**

Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**

**RESOLUTIONS & ORDINANCES:**

**OTHER BUSINESS:**

**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

**PENDING LEGISLATION**

**RESOLUTIONS:**

**Resolution No. 23-31** RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN OHIO'S URBAN FORESTRY GRANT PROGRAM, EMERGING PROGRAMS 2023, TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING AN EMERGENCY.  
Intro. By \_\_\_\_\_  
1<sup>st</sup> Reading

**ORDINANCES:**

**Ordinance 23-72** ORDINANCE ENACTING CHAPTER 343 OF TIFFIN CODIFIED ORDINANCES ALLOWING AND REGULATING UNDER-SPEED AND UTILITY VEHICLE USE WITHIN THE CITY OF TIFFIN, AND DECLARING AN EMERGENCY.  
Intro. By Daniel Perry  
3<sup>rd</sup> Reading

**Ordinance 23-77** ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT A PERMANENT EASEMENT FROM AFLP 1150 MAULE ROAD LLC OR CURRENT PROPERTY OWNER AT 1150 MAULE ROAD IN TIFFIN FOR STORM SEWER PURPOSES.  
Intro. By Cheyane Thacker  
3<sup>rd</sup> Reading

**Ordinance 23-79** ORDINANCE AUTHORIZING CITY ADMINISTRATOR TO PREPARE PLANS AND SPECIFICATIONS, ADVERTISE FOR AND RECEIVE BIDS, AND RECOMMEND AND EXECUTE A CONTRACT FOR THE 2024 STREET PAVING PROGRAM, AND DECLARING AN EMERGENCY.  
Intro. By Cheyane Thacker  
3<sup>rd</sup> Reading

**Ordinance 23-81** ORDINANCE AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH A PROFESSIONAL DESIGN FIRM FOR ENGINEERING AND DESIGN SERVICES FOR THE REPLACEMENT OF A CULVERT ON SOUTH SANDUSKY STREET.  
Intro. By Cheyane Thacker  
3<sup>rd</sup> Reading

**Ordinance 23-82** ORDINANCE AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH A PROFESSIONAL DESIGN FIRM FOR THE PREPARATION OF A SAFETY STUDY FOR THE WEST MARKET STREET CORRIDOR BETWEEN US 224 AND HOPEWELL AVENUE.  
Intro. By Cheyane Thacker  
3<sup>rd</sup> Reading

**Ordinance 23-91** ORDINANCE AMENDING CHAPTER 197 OF THE TIFFIN CODIFIED ORDINANCES REGARDING THE CITY INCOME TAX CODE TO COMPLY WITH RECENT STATE STATUTORY CHANGES, AND DECLARING AN EMERGENCY.  
Intro. By \_\_\_\_\_  
1<sup>st</sup> Reading

**Ordinance 23-92** ORDINANCE AMENDING SECTION 135.03 OF TIFFIN CODIFIED ORDINANCES, CLARIFYING THE COMPOSITION OF THE CITY'S INVESTMENT ADVISORY COMMITTEE, AND APPROVING THE CITY'S REVISED INVESTMENT POLICY.  
Intro. By \_\_\_\_\_  
1<sup>st</sup> Reading

**Ordinance 23-93** ORDINANCE AUTHORIZING THE CHIEF OF THE FIRE/RESCUE DIVISION TO EXECUTE AN ADDENDUM TO AN AGREEMENT FOR MUTUAL AID WITH THE FOSTORIA POLICE DIVISION, TIFFIN POLICE DEPARTMENT, FOSTORIA FIRE DEPARTMENT, AND SENECA COUNTY SHERIFF'S OFFICE FOR CERTAIN LAW ENFORCEMENT PURPOSES, AND DE-CLARING AN EMERGENCY.  
Intro. By \_\_\_\_\_  
1<sup>st</sup> Reading

- Ordinance 23-94**  
Intro. By \_\_\_\_\_  
1<sup>st</sup> Reading
- Ordinance 23-95**  
Intro. By \_\_\_\_\_  
1<sup>st</sup> Reading
- Ordinance 23-96**  
Intro. By \_\_\_\_\_  
1<sup>st</sup> Reading
- Ordinance 23-97**  
Intro. By \_\_\_\_\_  
1<sup>st</sup> Reading
- Ordinance 23-98**  
Intro. By \_\_\_\_\_  
1<sup>st</sup> Reading
- ANNUAL ORDINANCE APPROPRIATING CERTAIN SUMS FROM ALL CITY FUNDS FOR CURRENT AND OTHER EXPENDITURES OF THE CITY OF TIFFIN FOR FISCAL YEAR BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024.
- ORDINANCE AMENDING AND RESTATING ORDINANCE NO. 22-112 THE CITY PAY ORDINANCE TO COMPLY WITH THE STATE OF OHIO MINIMUM WAGE LAW, TO ESTABLISH APPROPRIATE RATES OF COMPENSATION FOR CERTAIN CITY EMPLOYEES, AND DECLARING AN EMERGENCY.
- ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS AND PAYMENT OF BOND AND LOAN PRINCIPAL AND INTEREST, AND DECLARING AN EMERGENCY.
- ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS FROM THE 101 GENERAL FUND TO THE 242 PARK AND RECREATION FUND, AND DECLARING AN EMERGENCY.
- ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS FROM THE 552 SEWER REVENUE FUND TO THE 557 COMBINED SEWER SEPARATION FUND, AND DECLARING AN EMERGENCY.

**AGENDA**  
**TIFFIN CITY SPECIAL COUNCIL MEETING**  
**MONDAY, DECEMBER 11, 2023 – 5:30 P.M.**



**INVOCATION/PLEDGE OF ALLEGIANCE**

**COUNCILMEMBER THACKER**

**ROLL CALL:**

COUNCILMEMBER THACKER  
COUNCILMEMBER WILKINS  
COUNCILMEMBER MONSOUR  
COUNCILMEMBER JONES  
COUNCILMEMBER PERRY  
COUNCILMEMBER ROESSNER  
COUNCILMEMBER SPAHR

**SPECIAL COUNCIL MEETING ANNOUNCEMENT (REV. II):** This is the notice, in compliance with Charter Section 3.09(B), to announce a Special Meeting of Tiffin City Council on Monday, December 11, 2023 at 5:30 p.m. in Council Chambers at City Hall. For consideration: To read Res. 23-31 and Ords. 23-91 through 23-98, which include the 2024 Budget and the Pay Ordinance, hold a mock training session for the newly-elected councilmembers and law director, and any other business Council may consider.

**MINUTES:** None.

**COMMITTEE REPORTS:**

	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	CHRIS MONSOUR
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**

Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:** None.

**ORAL COMMUNICATIONS:**

Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**

**RESOLUTIONS & ORDINANCES:**

**OTHER BUSINESS:**

**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council."*

## PENDING LEGISLATION

### RESOLUTIONS:

**Resolution No. 23-31** RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN OHIO'S URBAN FORESTRY GRANT PROGRAM, EMERGING PROGRAMS 2023, TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING AN EMERGENCY.  
Intro. By  
Chris Monsour  
2<sup>nd</sup> Reading

### ORDINANCES:

**Ordinance 23-91** ORDINANCE AMENDING CHAPTER 197 OF THE TIFFIN CODIFIED ORDINANCES REGARDING THE CITY INCOME TAX CODE TO COMPLY WITH RECENT STATE STATUTORY CHANGES, AND DECLARING AN EMERGENCY.  
Intro. By  
Kevin Roessner  
2<sup>nd</sup> Reading

**Ordinance 23-92** ORDINANCE AMENDING SECTION 135.03 OF TIFFIN CODIFIED ORDINANCES, CLARIFYING THE COMPOSITION OF THE CITY'S INVESTMENT ADVISORY COMMITTEE, AND APPROVING THE CITY'S REVISED INVESTMENT POLICY.  
Intro. By  
Kevin Roessner  
2<sup>nd</sup> Reading

**Ordinance 23-93** ORDINANCE AUTHORIZING THE CHIEF OF THE FIRE/RESCUE DIVISION TO EXECUTE AN ADDENDUM TO AN AGREEMENT FOR MUTUAL AID WITH THE FOSTORIA POLICE DIVISION, TIFFIN POLICE DEPARTMENT, FOSTORIA FIRE DEPARTMENT, AND SENECA COUNTY SHERIFF'S OFFICE FOR CERTAIN LAW ENFORCEMENT PURPOSES, AND DE-CLARING AN EMERGENCY.  
Intro. By  
Chris Monsour  
2<sup>nd</sup> Reading

**Ordinance 23-94** ANNUAL ORDINANCE APPROPRIATING CERTAIN SUMS FROM ALL CITY FUNDS FOR CURRENT AND OTHER EXPENDITURES OF THE CITY OF TIFFIN FOR FISCAL YEAR BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024.  
Intro. By  
Kevin Roessner  
2<sup>nd</sup> Reading

**Ordinance 23-95** ORDINANCE AMENDING AND RESTATING ORDINANCE NO. 22-112 THE CITY PAY ORDINANCE TO COMPLY WITH THE STATE OF OHIO MINIMUM WAGE LAW, TO ESTABLISH APPROPRIATE RATES OF COMPENSATION FOR CERTAIN CITY EMPLOYEES, AND DECLARING AN EMERGENCY.  
Intro. By  
Kevin Roessner  
2<sup>nd</sup> Reading

**Ordinance 23-96** ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS AND PAYMENT OF BOND AND LOAN PRINCIPAL AND INTEREST, AND DECLARING AN EMERGENCY.  
Intro. By  
Kevin Roessner  
2<sup>nd</sup> Reading

**Ordinance 23-97** ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS FROM THE 101 GENERAL FUND TO THE 242 PARK AND RECREATION FUND, AND DECLARING AN EMERGENCY.  
Intro. By  
Kevin Roessner  
2<sup>nd</sup> Reading

**Ordinance 23-98** ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS FROM THE 552 SEWER REVENUE FUND TO THE 557 COMBINED SEWER SEPARATION FUND, AND DECLARING AN EMERGENCY.  
Intro. By  
Kevin Roessner  
2<sup>nd</sup> Reading

**MOCK TRAINING**  
**AGENDA**  
**TIFFIN CITY COUNCIL SPECIAL MEETING**  
**MONDAY, DECEMBER 11, 2023 – 5:30 P.M.**



**INVOCATION/PLEDGE OF ALLEGIANCE**  
**ROESSNER**

**COUNCILMEMBER**

**ROLL CALL:**

COUNCILMEMBER ROESSNER  
COUNCILMEMBER SNAY  
COUNCILMEMBER THACKER  
COUNCILMEMBER HAYES  
COUNCILMEMBER HOERNEMANN  
COUNCILMEMBER KAHLER  
COUNCILMEMBER JONES

**SPECIAL COUNCIL MEETING ANNOUNCEMENT (Revised):** This is the notice, in compliance with Charter Section 3.09(B), to announce a Special Meeting of Tiffin City Council on Monday, December 13, 2023 at 5:30 p.m. in Council Chambers at City Hall. For consideration: To hold a public hearing for Ordinance 23-68 responding to Alley Vacation Petition No. 2023-04, department reviews for the 2024 Budget, read ordinances relating to the 2024 Budget and the Pay Ordinance, hold a mock training session for the newly-elected councilmembers and law director, as well as any other business Council may consider.

**PUBLIC HEARING NOTICE:** A Public Hearing with Tiffin City Council will be held in Council Chambers, 51 E. Market St., on Monday, October 16, 2023 at 7:00 p.m. for the consideration of: Ordinance 23-68, Ordinance responding to Petition No. 2023-04 vacating the alley off of St. Clair Street running east and west between Lots No. 3 and 4 of Letterhose Subdivision and Lot No. 17 of Heming’s Resurvey in the Third Ward of the City of Tiffin, Ohio. At this time and place anyone wishing to address Council may direct their questions to the Council President.

**MINUTES:** December 5, 2023 Regular and Committee of the Whole meetings.

**COMMITTEE REPORTS:**

	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	JOHN KAHLER
MATERIALS & EQUIPMENT .....	AARON JONES
PERSONNEL & LABOR RELATIONS .....	JOHNNY HAYS
RECREATION & PUBLIC PROPERTY .....	DENNIS SNAY
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	SCOTT HOERNEMANN

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**

His Honor Mayor Lee Wilkinson  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Zach Fowler

**WRITTEN COMMUNICATIONS:**

Finance Director’s Request for Legislation #F23-42 to amend the 2023 Budget Ordinance 22-108 to appropriate funds into the Police and Fire Budgets (Total \$236,000).

**ORAL COMMUNICATIONS:**

Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**

**RESOLUTIONS & ORDINANCES:**

**OTHER BUSINESS:**

**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

**PENDING LEGISLATION**

**RESOLUTIONS:**

**ORDINANCES:**

**Ordinance 23-82**

Intro. By  
THE  
Cheyane Thacker  
CORRIDOR  
3<sup>rd</sup> Reading

ORDINANCE AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH A PROFESSIONAL DESIGN FIRM FOR PREPARATION OF A SAFETY STUDY FOR THE WEST MARKET STREET BETWEEN US 224 AND HOPEWELL AVENUE.

**Ordinance 23-86**

Intro. By  
BUDGETS  
  
AGENCY.  
1<sup>st</sup> Reading

ORDINANCE AMENDING 2023 BUDGET ORDINANCE 22-108 TO REVISE AN APPROPRIATION OF \$236,000.00 IN THE POLICE AND FIRE DEPARTMENT FOR GRANTS RECEIVED FROM THE OHIO EMERGENCY MANAGEMENT



**AGENDA**  
**TIFFIN CITY COUNCIL MEETING**  
**MONDAY, DECEMBER 18, 2023 – 7:00 P.M.**



**INVOCATION/PLEDGE OF ALLEGIANCE**

**COUNCILMEMBER WILKINS**

**ROLL CALL:**

COUNCILMEMBER WILKINS  
COUNCILMEMBER MONSOUR  
COUNCILMEMBER JONES  
COUNCILMEMBER PERRY  
COUNCILMEMBER ROESSNER  
COUNCILMEMBER SPAHR  
COUNCILMEMBER THACKER

**MINUTES:** December 4, 2023 Regular and Committee of the Whole Meetings  
December 11, 2023 Special Council Meeting

**COMMITTEE REPORTS:**

	<b>CHAIR</b>
FINANCE .....	KEVIN ROESSNER
LAW & COMMUNITY PLANNING .....	CHRIS MONSOUR
MATERIALS & EQUIPMENT .....	KEN JONES
PERSONNEL & LABOR RELATIONS .....	DAN PERRY
RECREATION & PUBLIC PROPERTY .....	VICKIE WILKINS
STREETS, SIDEWALKS & SEWERS .....	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING .....	JOHN SPAHR, JR.

**COMMITTEE OF THE WHOLE:** 1<sup>st</sup> and 3<sup>rd</sup> Monday 6:45 p.m. - 4<sup>th</sup> Monday 6:45 p.m.

**REPORTS OF THE OFFICERS:**

Her Honor Mayor Dawn Iannantuono  
Clerk of Council Ann Forrest  
Director of Finance Kathy Kaufman  
Director of Law Brent T. Howard

**WRITTEN COMMUNICATIONS:**

Mayor’s Request for Legislation #23-50 – Legislation to authorize the City of Tiffin to issue a “Resolution of Intent”..

**ORAL COMMUNICATIONS:**

Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

**MOTIONS:**

**RESOLUTIONS & ORDINANCES:**

**OTHER BUSINESS:**

**ADJOURNMENT:**

*Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”*

## PENDING LEGISLATION

### RESOLUTIONS:

- Resolution No. 23-31** RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN OHIO'S URBAN FORESTRY GRANT PROGRAM, EMERGING PROGRAMS 2023, TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING AN EMERGENCY.  
Intro. By Chris Monsour  
3<sup>rd</sup> Reading
- Resolution 23-32** A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE CITY OF TIFFIN ON BEHALF OF THE STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS 261 OPWC FUND FOR THE 2023 OPWC PAVEMENT REPAIR PROGRAM CP08AA, ANN, EAST DAVIS, ELM, ETC. STREETS RESURFACING PROJECT WITH THE PROCEEDS OF TAX EXEMPT DEBT OF THE STATE OF OHIO, AND DECLARING AN EMERGENCY.  
Intro. By \_\_\_\_\_  
1<sup>st</sup> Reading

### ORDINANCES:

- Ordinance 23-91** ORDINANCE AMENDING CHAPTER 197 OF THE TIFFIN CODIFIED ORDINANCES REGARDING THE CITY INCOME TAX CODE TO COMPLY WITH RECENT STATE STATUTORY CHANGES, AND DECLARING AN EMERGENCY.  
Intro. By Kevin Roessner  
3<sup>rd</sup> Reading
- Ordinance 23-92** ORDINANCE AMENDING SECTION 135.03 OF TIFFIN CODIFIED ORDINANCES, CLARIFYING THE COMPOSITION OF THE CITY'S INVESTMENT ADVISORY COMMITTEE, AND APPROVING THE CITY'S REVISED INVESTMENT POLICY.  
Intro. By Kevin Roessner  
3<sup>rd</sup> Reading
- Ordinance 23-93** ORDINANCE AUTHORIZING THE CHIEF OF THE FIRE/RESCUE DIVISION TO EXECUTE AN ADDENDUM TO AN AGREEMENT FOR MUTUAL AID WITH THE FOSTORIA POLICE DIVISION, TIFFIN POLICE DEPARTMENT, FOSTORIA FIRE DEPARTMENT, AND SENECA COUNTY SHERIFF'S OFFICE FOR CERTAIN LAW ENFORCEMENT PURPOSES, AND DECLARING AN EMERGENCY.  
Intro. By Chris Monsour  
3<sup>rd</sup> Reading
- Ordinance 23-94** ANNUAL ORDINANCE APPROPRIATING CERTAIN SUMS FROM ALL CITY FUNDS FOR CURRENT AND OTHER EXPENDITURES OF THE CITY OF TIFFIN FOR FISCAL YEAR BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024.  
Intro. By Kevin Roessner  
3<sup>rd</sup> Reading
- Ordinance 23-95** ORDINANCE AMENDING AND RESTATING ORDINANCE NO. 22-112 THE CITY PAY ORDINANCE TO COMPLY WITH THE STATE OF OHIO MINIMUM WAGE LAW, TO ESTABLISH APPROPRIATE RATES OF COMPENSATION FOR CERTAIN CITY EMPLOYEES, AND DECLARING AN EMERGENCY.  
Intro. By Kevin Roessner  
3<sup>rd</sup> Reading
- Ordinance 23-96** ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS AND PAYMENT OF BOND AND LOAN PRINCIPAL AND INTEREST, AND DECLARING AN EMERGENCY.  
Intro. By Kevin Roessner  
3<sup>rd</sup> Reading
- Ordinance 23-97** ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS FROM THE 101 GENERAL FUND TO THE 242 PARK AND RECREATION FUND, AND DECLARING AN EMERGENCY.  
Intro. By Kevin Roessner  
3<sup>rd</sup> Reading

**Ordinance 23-98**

Intro. By  
Kevin Roessner  
3<sup>rd</sup> Reading

ORDINANCE AUTHORIZING THE TRANSFER OF FUNDS FROM THE 552 SEWER REVENUE FUND TO THE 557 COMBINED SEWER SEPARATION FUND, AND DECLARING AN EMERGENCY.

**Ordinance 23-99**

Intro. By  

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1<sup>st</sup> Reading

ORDINANCE AMENDING BUDGET ORDINANCE 22-108 TO MAKE YEAR-END BUDGET ADJUSTMENTS AND APPROVE NECESSARY TRANSFERS, AND DECLARING AN EMERGENCY.

**Ordinance 23-100**

Intro. By  

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1<sup>st</sup> Reading

ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT EASEMENTS AND TAKE ALL OTHER ACTIONS NECESSARY TO ACQUIRE EASEMENTS FOR COLLECTING WATER SAMPLES NEAR THE CITY'S LANDFILL PROPERTY, AND DECLARING AN EMERGENCY.