

City of Tiffin
Consultant Selection Rating Results
 Opening Date: 02/02/2024



		Selection Committee Member Scores				Total Score
		Mayor	City Administrator	City Engineer	Public Works Supt.	
		Lee Wilkinson	Nick Dutro	Matt Watson	Brandon Burner	
Firms	DLZ	92	88	86	80	346
	Mannik & Smith	94	85	89	82	350
	DGL	88	77	83	77	325

EVALUATION FORM FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING SERVICES

NAME OF PROJECT: SOUTH SANDUSKY STREET CULVERT DESIGN

NAME OF DESIGN FIRM: DLZ

NAME OF REVIEWER: Mayor - Lee Wilkinson

Category	Total Value	Score
Management & Team		
Project Manager (1)	10	10
Strength/Experience of Assigned Staff including Subconsultants (2)	25	25
Firm's Current Workload/Availability of Personnel (3)	10	9
Consultants Past Performance (4)	30	25
Project Approach	25	23
Total	100	92

Notes:

- (1) The proposed project manager for each consultant shall be ranked with the highest ranked project manager receiving the greatest number of points and the lower ranked project managers receiving commensurately lower scores. The rankings and scores should be based on each project manger's experience on similar projects and past performance for the City of Tiffin and other agencies. Differential scoring should consider the relative importance of the project manager's role in the success of a given project. The project manager's role in a simple project may be less important than that for a complex project, and differential scoring should reflect this with higher differentials assigned to projects that require a larger role for the project manager.
- (2) The experience and strength of the assigned staff, including subconsultant staff should be ranked and scored as noted for (1) with higher differential scores assigned on more difficult projects.
- (3) The consultant's workload and availability of qualified personnel, equipment and facilities shall be ranked and scored on a relative, differential scoring type basis. The scoring shall consider quantifiable concerns regarding the ability of a firm or firms rated higher in other categories to complete the work with staff members named in the letter of interest.
- (4) The consultants' past performance on similar projects shall be ranked and scored on a relative, differential scoring type basis, with the highest ranked consultant receiving a commensurately greater number of points. The selection team should consider past performance on work for the City of Tiffin and/or past performance on work completed for other agencies. References should be contacted as needed. The differential scoring should consider the complexity of the project and any subfactors identified in the project notification.

EVALUATION FORM FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING SERVICES

NAME OF PROJECT: SOUTH SANDUSKY STREET CULVERT DESIGN

NAME OF DESIGN FIRM: Mannik & Smith Group

NAME OF REVIEWER: Mayor - Lee Wilkinson

Category	Total Value	Score
Management & Team		
Project Manager (1)	10	9
Strength/Experience of Assigned Staff including Subconsultants (2)	25	23
Firm's Current Workload/Availability of Personnel (3)	10	10
Consultants Past Performance (4)	30	25
Project Approach	25	25
Total	100	94

Notes:

- (1) The proposed project manager for each consultant shall be ranked with the highest ranked project manager receiving the greatest number of points and the lower ranked project managers receiving commensurately lower scores. The rankings and scores should be based on each project manager's experience on similar projects and past performance for the City of Tiffin and other agencies. Differential scoring should consider the relative importance of the project manager's role in the success of a given project. The project manager's role in a simple project may be less important than that for a complex project, and differential scoring should reflect this with higher differentials assigned to projects that require a larger role for the project manager.
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EVALUATION FORM FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING SERVICES

NAME OF PROJECT: SOUTH SANDUSKY STREET CULVERT DESIGN

NAME OF DESIGN FIRM: DGL

NAME OF REVIEWER: Mayor - Lee Wilkinson

Category	Total Value	Score
Management & Team		
Project Manager (1)	10	8
Strength/Experience of Assigned Staff including Subconsultants (2)	25	20
Firm's Current Workload/Availability of Personnel (3)	10	8
Consultants Past Performance (4)	30	30
Project Approach	25	22
Total	100	88

Notes:

- (1) The proposed project manager for each consultant shall be ranked with the highest ranked project manager receiving the greatest number of points and the lower ranked project managers receiving commensurately lower scores. The rankings and scores should be based on each project manager's experience on similar projects and past performance for the City of Tiffin and other agencies. Differential scoring should consider the relative importance of the project manager's role in the success of a given project. The project manager's role in a simple project may be less important than that for a complex project, and differential scoring should reflect this with higher differentials assigned to projects that require a larger role for the project manager.
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EVALUATION FORM FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING SERVICES

NAME OF PROJECT: SOUTH SANDUSKY STREET CULVERT DESIGN

NAME OF DESIGN FIRM: DLZ

NAME OF REVIEWER: City Admin - Nick Dutro

Category	Total Value	Score
Management & Team		
Project Manager (1)	10	9
Strength/Experience of Assigned Staff including Subconsultants (2)	25	22
Firm's Current Workload/Availability of Personnel (3)	10	9
Consultants Past Performance (4)	30	25
Project Approach	25	23
Total	100	88

Notes:

- (1) The proposed project manager for each consultant shall be ranked with the highest ranked project manager receiving the greatest number of points and the lower ranked project managers receiving commensurately lower scores. The rankings and scores should be based on each project manager's experience on similar projects and past performance for the City of Tiffin and other agencies. Differential scoring should consider the relative importance of the project manager's role in the success of a given project. The project manager's role in a simple project may be less important than that for a complex project, and differential scoring should reflect this with higher differentials assigned to projects that require a larger role for the project manager.
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EVALUATION FORM FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING SERVICES

NAME OF PROJECT: SOUTH SANDUSKY STREET CULVERT DESIGN

NAME OF DESIGN FIRM: Mannik & Smith Group

NAME OF REVIEWER: City Admin - Nick Dutro

Category	Total Value	Score
Management & Team		
Project Manager (1)	10	9
Strength/Experience of Assigned Staff including Subconsultants (2)	25	21
Firm's Current Workload/Availability of Personnel (3)	10	9
Consultants Past Performance (4)	30	24
Project Approach	25	22
Total	100	85

Notes:

- (1) The proposed project manager for each consultant shall be ranked with the highest ranked project manager receiving the greatest number of points and the lower ranked project managers receiving commensurately lower scores. The rankings and scores should be based on each project manager's experience on similar projects and past performance for the City of Tiffin and other agencies. Differential scoring should consider the relative importance of the project manager's role in the success of a given project. The project manager's role in a simple project may be less important than that for a complex project, and differential scoring should reflect this with higher differentials assigned to projects that require a larger role for the project manager.
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EVALUATION FORM FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING SERVICES

NAME OF PROJECT: SOUTH SANDUSKY STREET CULVERT DESIGN

NAME OF DESIGN FIRM: DGL

NAME OF REVIEWER: City Admin- Nick Dutro

Category	Total Value	Score
Management & Team		
Project Manager (1)	10	7
Strength/Experience of Assigned Staff including Subconsultants (2)	25	20
Firm's Current Workload/Availability of Personnel (3)	10	9
Consultants Past Performance (4)	30	20
Project Approach	25	21
Total	100	77

Notes:

- (1) The proposed project manager for each consultant shall be ranked with the highest ranked project manager receiving the greatest number of points and the lower ranked project managers receiving commensurately lower scores. The rankings and scores should be based on each project manager's experience on similar projects and past performance for the City of Tiffin and other agencies. Differential scoring should consider the relative importance of the project manager's role in the success of a given project. The project manager's role in a simple project may be less important than that for a complex project, and differential scoring should reflect this with higher differentials assigned to projects that require a larger role for the project manager.
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EVALUATION FORM FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING SERVICES

NAME OF PROJECT: SOUTH SANDUSKY STREET CULVERT DESIGN

NAME OF DESIGN FIRM: DLZ

NAME OF REVIEWER: City Engineer - Matt Watson

Category	Total Value	Score
Management & Team		
Project Manager (1)	10	10
Strength/Experience of Assigned Staff including Subconsultants (2)	25	20
Firm's Current Workload/Availability of Personnel (3)	10	9
Consultants Past Performance (4)	30	27
Project Approach	25	20
Total	100	86

Notes:

- (1) The proposed project manager for each consultant shall be ranked with the highest ranked project manager receiving the greatest number of points and the lower ranked project managers receiving commensurately lower scores. The rankings and scores should be based on each project manager's experience on similar projects and past performance for the City of Tiffin and other agencies. Differential scoring should consider the relative importance of the project manager's role in the success of a given project. The project manager's role in a simple project may be less important than that for a complex project, and differential scoring should reflect this with higher differentials assigned to projects that require a larger role for the project manager.
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EVALUATION FORM FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING SERVICES

NAME OF PROJECT: SOUTH SANDUSKY STREET CULVERT DESIGN

NAME OF DESIGN FIRM: MANNIK & SMITH GROUP

NAME OF REVIEWER: CITY ENGINEER - MATT WATSON

Category	Total Value	Score
Management & Team		
Project Manager (1)	10	9
Strength/Experience of Assigned Staff including Subconsultants (2)	25	23
Firm's Current Workload/Availability of Personnel (3)	10	10
Consultants Past Performance (4)	30	25
Project Approach	25	22
Total	100	89

Notes:

- (1) The proposed project manager for each consultant shall be ranked with the highest ranked project manager receiving the greatest number of points and the lower ranked project managers receiving commensurately lower scores. The rankings and scores should be based on each project manager's experience on similar projects and past performance for the City of Tiffin and other agencies. Differential scoring should consider the relative importance of the project manager's role in the success of a given project. The project manager's role in a simple project may be less important than that for a complex project, and differential scoring should reflect this with higher differentials assigned to projects that require a larger role for the project manager.
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EVALUATION FORM FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING SERVICES

NAME OF PROJECT: South Sandusky Street Culvert Design

NAME OF DESIGN FIRM: DGL

NAME OF REVIEWER: City Engineer - Matt Watson

Category	Total Value	Score
Management & Team		
Project Manager (1)	10	8
Strength/Experience of Assigned Staff including Subconsultants (2)	25	21
Firm's Current Workload/Availability of Personnel (3)	10	8
Consultants Past Performance (4)	30	23
Project Approach	25	23
Total	100	83

Notes:

- (1) The proposed project manager for each consultant shall be ranked with the highest ranked project manager receiving the greatest number of points and the lower ranked project managers receiving commensurately lower scores. The rankings and scores should be based on each project manager's experience on similar projects and past performance for the City of Tiffin and other agencies. Differential scoring should consider the relative importance of the project manager's role in the success of a given project. The project manager's role in a simple project may be less important than that for a complex project, and differential scoring should reflect this with higher differentials assigned to projects that require a larger role for the project manager.
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EVALUATION FORM FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING SERVICES

NAME OF PROJECT: SOUTH SANDUSKY STREET CULVERT DESIGN

NAME OF DESIGN FIRM: DLZ

NAME OF REVIEWER: PUBLIC WORKS SUPT - BRANDON BURNER

Category	Total Value	Score
Management & Team		
Project Manager (1)	10	7
Strength/Experience of Assigned Staff including Subconsultants (2)	25	21
Firm's Current Workload/Availability of Personnel (3)	10	8
Consultants Past Performance (4)	30	23
Project Approach	25	21
Total	100	80

Notes:

- (1) The proposed project manager for each consultant shall be ranked with the highest ranked project manager receiving the greatest number of points and the lower ranked project managers receiving commensurately lower scores. The rankings and scores should be based on each project manager's experience on similar projects and past performance for the City of Tiffin and other agencies. Differential scoring should consider the relative importance of the project manager's role in the success of a given project. The project manager's role in a simple project may be less important than that for a complex project, and differential scoring should reflect this with higher differentials assigned to projects that require a larger role for the project manager.
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EVALUATION FORM FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING SERVICES

NAME OF PROJECT: SOUTH SANDUSKY STREET CULVERT DESIGN

NAME OF DESIGN FIRM: Mannik & Smith Group

NAME OF REVIEWER: Public Works Supt. - Brandon Burner

Category	Total Value	Score
Management & Team		
Project Manager (1)	10	7
Strength/Experience of Assigned Staff including Subconsultants (2)	25	21
Firm's Current Workload/Availability of Personnel (3)	10	8
Consultants Past Performance (4)	30	23
Project Approach	25	23
Total	100	82

Notes:

- (1) The proposed project manager for each consultant shall be ranked with the highest ranked project manager receiving the greatest number of points and the lower ranked project managers receiving commensurately lower scores. The rankings and scores should be based on each project manager's experience on similar projects and past performance for the City of Tiffin and other agencies. Differential scoring should consider the relative importance of the project manager's role in the success of a given project. The project manager's role in a simple project may be less important than that for a complex project, and differential scoring should reflect this with higher differentials assigned to projects that require a larger role for the project manager.
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EVALUATION FORM FOR QUALIFICATIONS FOR PROFESSIONAL ENGINEERING SERVICES

NAME OF PROJECT: South Sandusky Street Culvert Design

NAME OF DESIGN FIRM: DGL

NAME OF REVIEWER: Public Works Supt. - Brandon Burner

Category	Total Value	Score
Management & Team		
Project Manager (1)	10	7
Strength/Experience of Assigned Staff including Subconsultants (2)	25	22
Firm's Current Workload/Availability of Personnel (3)	10	8
Consultants Past Performance (4)	30	20
Project Approach	25	20
Total	100	77

Notes:

- (1) The proposed project manager for each consultant shall be ranked with the highest ranked project manager receiving the greatest number of points and the lower ranked project managers receiving commensurately lower scores. The rankings and scores should be based on each project manager's experience on similar projects and past performance for the City of Tiffin and other agencies. Differential scoring should consider the relative importance of the project manager's role in the success of a given project. The project manager's role in a simple project may be less important than that for a complex project, and differential scoring should reflect this with higher differentials assigned to projects that require a larger role for the project manager.
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