

MEMORANDUM OF UNDERSTANDING

Between:

Ottawa, Sandusky, Seneca Solid Waste District
1875 East State Street
Fremont, Ohio 43420

and

The City of Tiffin, Ohio
51 East Market Street
Tiffin, OH 44883

MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF TIFFIN, OHIO AND THE OSS SOLID WASTE DISTRICT

Effective this 16th day of July, 2018, this Memorandum of Understanding (MOU) is made and entered into by and between the City of Tiffin, Ohio ("City") and the Ottawa, Sandusky, Seneca Solid Waste District ("District") (collectively the "Parties"). The purpose of this agreement is to set out the understandings of the Parties with regard to compliance with the Small Municipal Separate Storm Sewer System (Small MS4) permitting program under the National Pollutant Discharges Elimination System (NPDES) Permit No. 2GQ00031. This MOU shall be effective from the date above until otherwise terminated by the provisions set forth herein.

Recognizing the need for effective collaboration and assistance in satisfying certain requirements of the City's Small MS4 Permit:

- Storm water management participation/ involvement for the residents of Tiffin per Minimum Control Measure (MCM) 2: Public Participation/ Involvement;
- Compiling and providing appropriate information pertaining to respective responsibilities as described herein for Small MS4 Annual Reports;

The Parties accept this agreement as the document which describes the process for exchange. Cooperation between these two units of government will facilitate increased awareness of environmental issues and solutions to storm water management requirements as mandated by the City's Small MS4 Permit administered by Ohio EPA.

The District will be responsible for:

1. **Storm Water Participation for the Residents of Tiffin:** The District will offer recycling drop-off programs pertaining to public participation/ involvement for storm water management. This assists the City in compliance with certain requirements/expectations of MCM 2.
2. **Annual Reporting Information:** The District will furnish to the City information relating to the District's responsibilities as described herein including copies of all fliers, notices, and types of stakeholders reached, attendance records and any data collected. The District will submit annual reporting information to the City before March 1 of each year to assist in completing appropriate sections of the City's Small MS4 Annual Permit. This assists the City in compliance with certain requirements/expectations of MCM 2.

The City will be responsible for:

1. **Annual Reporting:** The City Engineering Department will maintain and submit annual reporting information relating to MCM 2: Public Participation / Involvement of the City of Tiffin Storm Water Management Program, including information prepared by the District and other

applicable departments, records, and corresponding information. The City may be also required to submit such information to Ohio EPA for compliance with NPDES Small MS4 Permit requirements.

Mutually Agreed Procedures:

1. The Parties shall meet at the end of each Small MS4 Permit term (every five years) to review the effectiveness of this agreement, coordinate individual and joint progress, and exchange information.
2. The City recognizes the District's obligation to offer its recycling drop-off programs.
3. The District shall furnish annual reporting information to the City, relevant to its responsibilities as outlined in this MOU.
4. This agreement may be amended or terminated at any time by mutual consent of both units of government or terminated by either party giving sixty (6) days' notice in writing to the other.

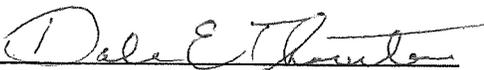
In witness thereof, this Agreement is executed and agreed to by:

City of Tiffin

**Ottawa, Sandusky, Seneca Solid Waste
District**

Name: Dale E. Thornton

Name: Tim Wasserman

Signature: 

Signature: 

Title: City Administrator

Title: Director

Date: 7/7/2018

Date: 7/9/18