



JOB DESCRIPTION

Position: Street Division Laborer
Department: Public Works Division
Date: _____

Classification: _____
Location: _____

GENERAL PURPOSE

Performs general manual unskilled labor not typically requiring any special training with little or no expertise. This is routine work consisting mainly of manual labor. The duties may require the ability to do regular heavy physical labor.

SUPERVISION RECEIVED:

Works under the supervision of the Superintendent or the Assistant Superintendent of Public Works Department.

SUPERVISION EXERCISED

N/A

ESSENTIAL DUTIES AND RESPONSIBILITIES

Drives trucks to and from job locations or at a job site. Manually loads and unloads trucks of sand and stone by hand; salt, blacktop materials; spreads materials by hand. Uses chain saws to cut trees and brush; loads or unloads limbs or brush, for hauling or into a chipper. Cleans; curbs and sidewalks of debris, snow, or other foreign materials. Assists in all types of concrete work, sidewalk and curb work. In general performs all types of manual work in connection with duties assigned to the Street Division. Performs other duties as assigned by the Superintendent or Assistant Superintendent. When practicable will receive training to perform the duties of Laborer in the Sewer Division or Parks and Recreation Division. May be required to perform the duties of all other employees in a lower pay classification.

PERIPHERAL DUTIES

None.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

(A) Must have a high school diploma or GED equivalent. Some experience in

manual labor.

Necessary Knowledge, Skills and Abilities:

(A) Ability to understand simple instructions, written or oral; and to follow directions.

(B) Willingness to perform routine manual labor and the ability to lift heavy objects; walk, or stand, or sit for long periods of time, and to perform strenuous physical labor under adverse field conditions.

SPECIAL REQUIREMENTS

Possession of a valid Ohio Driver's license is required or the ability to obtain one.

TOOLS AND EQUIPMENT USED

Operates pick up truck; uses shovels, snow-blower, rakes, chain saw, chipper shredder, small hand tools.

PHYSICAL DEMANDS

Good physical condition; ability to lift and maneuver heavy objects. May be required to stand or sit for long periods of time.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee may encounter while performing the essential functions of this job. While performing this job the employee regularly works near moving mechanical parts and in outside weather conditions. The employee frequently works in high, precarious places and could possibly be exposed to wet cold and/or humid conditions; fumes and airborne particles, toxic or caustic chemicals, and vibration, (contacts supervisor with concerns of exposure). The employee is could be exposed to risk of electrical shock. The noise level in the work environment is usually loud.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

Signature: _____

Signature: _____

Supervisor/Dept. Head

Employee:

Effective Date: _____

Revision History: _____

AFSCME Bargaining Unit

Administration