

REVISED

AGENDA

**TIFFIN CITY COUNCIL MEETING
TUESDAY, JANUARY 16, 2024 – 7:00 P.M.**



INVOCATION/PLEDGE OF ALLEGIANCE

COUNCILMEMBER HOERNEMANN

ROLL CALL:

- COUNCILMEMBER HOERNEMANN
- COUNCILMEMBER KAHLER
- COUNCILMEMBER JONES
- COUNCILMEMBER ROESSNER
- COUNCILMEMBER SNAY
- COUNCILMEMBER THACKER
- COUNCILMEMBER HAYS

MINUTES: December 18, 2023 Regular and Committee of the Whole meetings.

COMMITTEE REPORTS:

	CHAIR
FINANCE	KEVIN ROESSNER
LAW & COMMUNITY PLANNING	JOHN KAHLER
MATERIALS & EQUIPMENT	AARON JONES
PERSONNEL & LABOR RELATIONS	JOHN HAYS
RECREATION & PUBLIC PROPERTY	DENNIS SNAY
STREETS, SIDEWALKS & SEWERS	CHEYANE THACKER
ECONOMIC DEVELOPMENT & DOWNTOWN PLANNING	SCOTT HOERNEMANN

COMMITTEE OF THE WHOLE: 1st and 3rd Monday 6:45 p.m. - 4th Monday 6:45 p.m.

REPORTS OF THE OFFICERS:

- His Honor Mayor Lee Wilkinson
- Clerk of Council Ann Forrest
- Director of Finance Kathy Kaufman
- Director of Law Zachary Fowler

WRITTEN COMMUNICATIONS:

- Mayor’s Request for Legislation #24-06 – Appointment to the Shade Tree and Beautification Commission
- Mayor’s Request for Legislation #24-07 – Authorization to Solicit Request for Quote of Engineer Services
- Mayor’s Request for Legislation #24-08 – General Consulting Services
- Mayor’s Request for Legislation #24-09 – Urban Waters Federal Partnership Authorization
- Finance Director’s Request for Legislation #F24-1 to amend the 2024 Budget Ordinance 23-94 to appropriate funds into the Finance Professional Services Budget (\$15,000.00).
- Finance Director’s Request for Legislation #F24-2 to amend the 2024 Budget Ordinance 23-94 to appropriate funds into the Capital improvement Budget, and to approve a transfer from the General Fund to the Capital Improvement Fund. (\$241,000.00 + \$500,000.00).
- Finance Director’s Request for Legislation #F24-3 to amend the 2024 Budget Ordinance 23-94 to appropriate funds into the Street and Park Budgets (\$28,998.03 + \$4,670.53).
- Finance Director’s Request for Legislation #F24-4 to amend the 2024 Budget Ordinance 23-94 to appropriate funds into the .25% Income Tax Pubic Streets Budget, and to approve a transfer from the .25% Income Tax Public Streets fund to the OPWC Loan Street Paving Fund (\$18,750.00).
- Finance Director’s Request for Legislation #F24-5 to amend the 2024 Budget Ordinance 23-94 to appropriate funds into the General Administration Budget (\$25,000.00).
- Finance Director’s Request for Legislation #F24-6 to amend the 2024 Budget Ordinance 23-94 to appropriate funds into the City Hall Budget (\$25,000.00).
- Finance Director’s letter dtd January 3, 2024 re Unclaimed Funds Written Off from 2022
- Ohio Division of Liquor Control – Liquor Permit Transfer from Phat Cakes LLC to Coastal Swing Three LLC

ORAL COMMUNICATIONS:

Anyone wishing to address Council may step to the podium, sign in and direct their questions to the Council President.

MOTIONS:

RESOLUTIONS & ORDINANCES:

OTHER BUSINESS:

ADJOURNMENT:

Any invocation that may be offered before the official start of the Council meeting is offered by a Chaplain who is expressing private thoughts as governed by his or her own conscience, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council.”

PENDING LEGISLATION

RESOLUTIONS:

Resolution 2024-4

Intro. By

1st Reading

A RESOLUTION approving Mayor’s reappointment of Dennis Berger to serve a three-year term on the Americans with Disabilities Act (ADA) Advisory Committee from January 1, 2024 until December 31, 2026.

Resolution 2024-5

Intro. By

1st Reading

A RESOLUTION approving Mayor’s reappointment of Dan Distel to serve a three-year term on the Americans with Disabilities Act (ADA) Advisory Committee from January 1, 2024 until December 31, 2026.

Resolution 2024-6

Intro, by

1st Reading

A RESOLUTION approving Mayor’s reappointment of Robert Mack Jr. to serve a three-year term on the Architectural Board of Review from January 1, 2024 until December 31, 2026.

Resolution 2024-7

Intro. By

1st Reading

A RESOLUTION approving Mayor’s reappointment of Tony Consolo to serve a three-year term on the Architectural Board of Review from January 1, 2024 until December 31, 2026.

Resolution 2024-8

Intro. By

1st Reading

A RESOLUTION approving Mayor’s reappointment of Jessica Wirth to serve a three-year term on the Architectural Board of Review from January 1, 2024 until December 31, 2026.

Resolution 2024-9

Intro. By

1st Reading

A RESOLUTION approving Mayor’s appointment of Allan MacKenzie to serve an unexpired term on the Civil Service Commission from the effective date of this resolution until December 31, 2025.

Resolution 2024-10

Intro. By

1st Reading

A RESOLUTION approving Mayor’s reappointment of Nancy Bailey to serve a three-year term on the Fair Housing Board from January 1, 2024 until December 31, 2026.

Resolution 2024-11

Intro. By

1st Reading

A RESOLUTION approving Mayor's reappointment of Wayne Wax to serve a two-year term on the Investment Advisory Committee from January 1, 2024 until December 31, 2025.

Resolution 2024-12

Intro. By

1st Reading

A RESOLUTION approving Mayor's reappointment of JoAnn King to serve a two-year term on the Investment Advisory Committee from January 1, 2024 until December 31, 2025.

Resolution 2024-13

Intro. By

1st Reading

A RESOLUTION approving Mayor's reappointment of Susan E. Payne to serve a five-year term on the Julia M. Weller Memorial Commission from January 1, 2024 until December 31, 2028.

Resolution 2024-14

Intro. By

1st Reading

A RESOLUTION approving Mayor's reappointment of James Boroff to serve a term on the Local Board of Tax Review from the effective date of this resolution.

Resolution 2024-15

Intro. By

1st Reading

A RESOLUTION approving Mayor's reappointment of Randy Schwartz to serve a four-year term on the Planning Commission from January 1, 2024 until December 31, 2027.

Resolution 2024-16

Intro. By

1st Reading

A RESOLUTION approving Mayor's appointment of Victor Perez to serve a six-year term on the Sewer Review Board from January 1, 2024 until December 31, 2029.

Resolution 2024-17

Intro. By

1st Reading

A RESOLUTION approving Mayor's reappointment of Michael Pinkston to serve a five-year term on the Tree Commission from January 1, 2024 until December 31, 2028.

Resolution 2024-18

Intro. By

1st Reading

A RESOLUTION approving Mayor's appointment of Christopher Beidelschies to serve a three-year term on the Tiffin Municipal Arts Commission from January 1, 2024 until December 31, 2026.

Resolution 2024-19

Intro. By

1st Reading

A RESOLUTION approving Mayor's reappointment of Nick Consolo to serve a three-year term on the Tiffin Municipal Arts Commission from January 1, 2024 until December 31, 2026.

Resolution 2024-20

Intro. By

1st Reading

A RESOLUTION approving Mayor's reappointment of Victor Perez to serve a four-year term on the Tiffin Recreation & Beautification Fund Board from the effective date of this resolution until December 31, 2027.

Resolution 2024-21

Intro. By

1st Reading

A RESOLUTION approving Mayor's reappointment of Timothy Hopple to serve a four-year term on the Tiffin Recreation & Beautification Fund Board from the effective date of this resolution until December 31, 2027.

ORDINANCES:

Ordinance 2024-2

Intro. By

1st Reading

AN ORDINANCE authorizing and directing the City Administrator to prepare plans and specifications, advertise for and receive bids, and recommend and enter into a contract to purchase traffic signal equipment, amending 2024 Budget Ordinance 23-94 to pay for the expense, and declaring an emergency.

Ordinance 2024-3

Intro. By

1st Reading

AN ORDINANCE authorizing and directing the City Administrator to enter into an agreement with an environmental consulting firm to complete a full inventory of the City's urban forest and declaring an emergency.

Ordinance 2024-4

Intro. By

1st Reading

AN ORDINANCE authorizing participation in the ODOT Road Salt Contracts Awarded or the City Administrator to competitively bid for the purchase of road salt.

Ordinance 2024-5

Intro. By

1st Reading

AN ORDINANCE authorizing and directing the Board of Control to enter into an agreement with a professional design firm for preparation of the engineering and design and construction administration and inspection services for the Eastland Park Sewer Rehabilitation Project and declaring an emergency.

Ordinance 2024-6

Intro. By

1st Reading

AN ORDINANCE amending Budget Ordinance 23-94 to appropriate \$15,000.00 into the General Fund.

Ordinance 2024-7

Intro. By

1st Reading

AN ORDINANCE amending Budget Ordinance 23-94 to appropriate \$28,998.03 into the Street Maintenance Fund and \$4,670.53 into the Park & Recreation Fund.

Ordinance 2024-8

Intro. By

1st Reading

AN ORDINANCE amending the 2024 Budget Ordinance 23-94 to appropriate \$18,750.00 into the .25% Income Tax Public Streets Fund and approve a transfer from the .25% Income Tax Public Streets Fund to the OPWC Loan Street Paving Fund.

Ordinance 2024-9

Intro. By

1st Reading

AN ORDINANCE amending the 2024 Budget Ordinance 23-94 to appropriate \$25,000.00 into the General Administration Budget.

Ordinance 2024-10

Intro. By

1st Reading

AN ORDINANCE amending the 2024 Budget Ordinance 23-94 to appropriate \$25,000.00 into the City Hall Budget.

Ordinance 2024-11

Intro. By

1st Reading

AN ORDINANCE authorizing and directing the City Administrator to prepare plans and specifications, advertise for and receive bids, and recommend and execute a contract for the West Market Street and Hopewell Avenue traffic signal repair project.