

INTRODUCED BY: Kevin Roean DATE: 9/5/23

ORDINANCE ENACTING CHAPTER 725 OF THE TIFFIN CODIFIED ORDINANCES ESTABLISHING THE REGISTRATION OF CONTRACTORS WORKING IN THE CITY.

The Council of the City of Tiffin, Ohio finds: A registration requirement for contractors working in the City will benefit the City by insuring that the City collects all income taxes due under city law and maintaining a list of contractors in the event a citizen has a complaint regarding work performed.

THE COUNCIL OF THE CITY OF TIFFIN, OHIO THEREFORE ORDAINS:

Section 1: Chapter 725 of the Tiffin Codified Ordinances is hereby enacted to read as follows:

CHAPTER 725

Contractor Registration

- 725.01 Contractor defined.**
- 725.02 Registration required.**
- 725.03 Registration fee required.**
- 725.99 Penalty.**

725.01 CONTRACTOR DEFINED.

A contractor is hereby defined as a person, firm, corporation, limited liability company, or other entity who or which performs work to maintain, repair, remodel, construct, demolish, alter, or otherwise improve any land, building, or other structure for hire within the City of Tiffin. For purposes of this Chapter 725, a person is defined as a natural person who is eighteen years of age or older.

725.02 REGISTRATION REQUIRED.

Any contractor shall, before commencing any work or performing any service within the City, register with the City Administrator on forms provided by the City Administrator and which shall set forth the full name, mailing address, email address, and phone number of the registrant along with any other pertinent information required by the City Administrator including, but not limited to, complying with requests of the City Tax Administrator as authorized by Chapter 197 of the Tiffin Codified Ordinances. Such registration shall be renewed annually so long as the contractor continues to perform work or provide services as described in this chapter.

725.03 REGISTRATION FEE REQUIRED.

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Each registrant shall pay a fee of twenty-five dollars (\$25.00) for the registration as a contractor under this chapter. Registration shall be for a calendar year and shall expire on January 1, ~~of the following~~ ^{of the following} year. Registration may be renewed upon payment of twenty-five dollars (\$25.00) not later than such date. There shall be no proration of fees for fractional parts of a year. There shall be no fee for renewing a registration unless a contractor fails to renew the registration by January 31 of the following year in which case the contractor shall pay an additional \$25.00 registration fee.

725.99 PENALTY.

Any person, firm, corporation, limited liability company, or other entity who or which undertakes to perform labor or furnish services as a contractor as detailed in this section without first registering with the City Administrator and paying the fee as herein provided shall be guilty of a minor misdemeanor. Each day the violation continues shall be determined to be a separate offense.

Section 2: Chapter 725 of the Tiffin Codified Ordinances as enacted herein shall be effective on January 1, 2024.

Section 3: This Ordinance shall take effect and be in force from and after the earliest date allowed by law.

Authenticated:



President of Council

and 

Clerk of Council

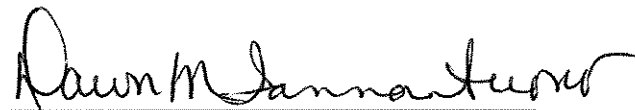
10-2-2023

Date

10-2-2023

Date

Approved by:



Mayor

10-2-23

Date

Effective date: 11-1-2023