

TMAC TIFFIN MUNICIPAL ARTS COMMISSION

GRANT PROGRAM

TMAC Community Placemaking Grant

\$500 - \$3,000

The Community Placemaking Grant Program supports arts-focused, community events happening in the City of Tiffin that are open to the public. Funding supports events/projects with arts at the center of the programming. Grants are for artists/individuals presenting artistic work in Tiffin, OH, though artists do not need to be residents of Tiffin.

ELIGIBLE EVENTS/PROJECTS

Funded activities must be free or low cost, open to the general public, and not be restricted to a certain group (for example, students of a particular school or members of a club). Check with TMAC board members if unsure if your event/project is eligible for funding.

Examples of eligible activities include, but are not limited to:

Dance, theater, music, visual arts, literature, combination or multiple art form performances.

Costs Associated with the Creation of Public Art (e.g. installations, murals, statues, sculpture, and/or other publicly visible art).

Artist Commissioning Fees.

Concerts, parades, festivals, performances, celebrations of local artists, ethnic identity, social, or culturally specific traditions.

Ineligible Activities include:

Activities that are not open to the general public.

Events happening outside of the City of Tiffin.

Projects that replace school curriculums or funds for contracted school faculty.

Events that are considered fundraising benefits for organizations.

NOTE: The grant programs being geared towards individual, independent artists, rather than established organizations.

TMAC Artistic Development Grant

\$250 - \$1,500

The Artistic Development Grant Program is aimed at covering professional development experiences and materials for artists at any stage in their career while residing in or attending school in the City of Tiffin.

Examples of eligible costs include, but are not limited to:

Conference attendance fees.

Travel costs for attending performance/event presenting the artist's work.

Artist Residency fees.

Equipment purchase for studio.

Ineligible cost include:

Materials and supplies for artistic process (e.g. paints, brushes, canvas, instruments, software).

Travel costs for attending performance/events NOT presenting the artist's work.

APPLICATION PROCESS

Applications will be accepted on a rolling basis, with quarterly reviews by adjudicators. Awards notifications will happen four times annually.

January Meeting: projects for Q2 (April through June). Notified in February.

April Meeting: projects for Q3 (July to September). Notified in May.

July Meeting: projects for Q4 (October to December). Notified in August.

October Meeting: projects for Q1 of the following year (January through March). Notified in November.

Applicants are encouraged to speak with the TMAC board or review available resource guides if they need assistance with application questions or event/project budget, have questions about the eligibility of expenses, or need accommodations in order to fully complete the application. TMAC board members are available to talk through your proposal via email (contactmac@gmail.com).

REVIEW CRITERIA

Applications for both grant programs will be reviewed by a panel consisting of four independent artists from outside of the Tiffin community and four TMAC board members using the following criteria:

Clarity and Feasibility:

- a. Event/Project information is complete and clearly articulated.
- b. A comprehensive schedule of activities is provided.
- c. A complete narrative of how this event/project will affect your artistic growth.

Artistic and Cultural Focus:

- a. Arts and culture are at the center of the event.
- b. Local artists are meaningfully involved in the event.

Budget:

- a. Expenses and income are the same amount.
- b. Budget is comprehensive of all possible costs.
- c. Income projections are realistic and likely to be met.

FOR PLACEMAKING GRANT ONLY

Economic Impact:

- a. Local partnerships are included in the event.
- b. The event will have an impact beyond the presenter producing the event/project, including but not limited to impacts on local artists, and/or businesses/retailers.

Audience Impact:

- a. The event is accessible and inclusive.
- b. The event increases community pride.
- c. The event has potential for a regional draw.
- d. Outreach plans are achievable and comprehensive.

GRANT CONDITIONS

The Grantee receives 80% of the grant award upon receipt of the executed contract. The signed contract is due within 30 days of the contract date. All contracts will be signed digitally through DocuSign (or similar service). The remaining 20% of the grant award is released upon acceptance of the final report, which is due 30 days after the completion of the project. **Late submissions of contracts or final reports may result in the forfeiture of grant funds and impact eligibility for future grants.**

The Grantee is required to acknowledge the support of the Tiffin Municipal Arts Commission alongside other sponsors and supporters in print, social media platforms, websites, press releases and public presentations.

Outside of required reporting, the Grantee must report significant changes in their project's scope, timeline, key personnel or budget to TMAC board members in writing in a timely manner or face the possibility of forfeiture of grant funds. Email (contacttmac@gmail.com). All submitted changes must be approved.

REPORTING

All grant recipients will be required to submit a final report on the use of all awarded funds.

A final report on the outcomes of your event is due within 30 days of the last day of your event. Event final reports will be shared with grantees via Google Drive when they submit a signed digital contract. Grantees are encouraged to read the final report prior to holding the event to ensure that all required data is collected. If grantees need support with completing their final report and final report budget, they are encouraged to contact TMAC board members or reference materials through messaging or by email (contacttmac@gmail.com).