



CONSTRUCTION SITE RUNOFF CONTROL PERMIT APPLICATION

****OFFICE USE****

PERMIT #: _____

DATE ISSUED: _____

City of Tiffin Engineer's Office
51 E Market St, Tiffin, OH 44883
(419) 448-5425 * tiffinengineers@tiffinohio.gov

Under Chapter 909 of City of Tiffin Codified Ordinances, a Construction Site Runoff Control Permit is required for all construction activities that result in a land disturbance of one (1) or more acres, or less than one (1) acre of land as part of a larger development project that will ultimately disturb one (1) or more acres of land.

CONSTRUCTION SITE RUNOFF CONTROL PERMIT FEE SCHEDULE

Administration Fee: \$250.00

This fee covers costs incurred by the City for administration and periodic inspections of the construction site over the duration of the project. This fee is due at the time of application submittal.

Application Review Fee: \$300.00 for up to 2 hours of review by City Engineer, an additional \$150.00 for each additional hour

This fee covers costs incurred by the City for the review of the application submittal. The initial \$300.00 is due at the time of application submittal and any additional time incurred for application review is due before the Permit is issued.

Performance Bond: \$1,000.00 or actual cost of construction of all Storm Water BMPs, whichever is greater

This bond will be due before the permit is issued, and must be accompanied by an itemized estimate of all Storm Water BMP construction costs associated with the project. It covers possible costs in the event the City is required to perform any work to bring the construction site into compliance with the approved plans and all applicable storm water laws and regulations.

NOTE: City of Tiffin Construction Site Runoff Control Permits will be issued for a two-year (24-month) term. Re-application or renewal may be required for projects exceeding this period as well as bond renewal.

(1) PROJECT INFORMATION		
Project Name:		
Address/Location:		
Owner:		
Telephone:		
(2) PERMITTEE CONTACT INFORMATION		
*All listed contacts must have the authority to perform revisions to the approved SWPPP.		
(a) Site Owner		
Contact Person:	Company:	
Address:		
Email:	Telephone:	
(b) Certified Storm Water Inspector:		
Contact Person:	Company:	
Certification Number:		
Email:	Telephone:	
(3) CO-PERMITTEE CONTACT INFORMATION		
*If applicable		
Contact Person:	Company:	
Address:		
Email:	Telephone:	
(4) DESIGN INFORMATION		
Total project area (acres):	Disturbed Area (acres):	Drainage Area (acres):
Is this project part of a larger development project that will ultimately disturb one (1) or more acres of land? <input type="checkbox"/> Yes <input type="checkbox"/> No		
(5) NATURE OF CONSTRUCTION ACTIVITIES		
Check the following that apply: <input type="checkbox"/> Single Family Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Utility <input type="checkbox"/> Highway/Road <input type="checkbox"/> Other:		
Brief Description of Project, including Storm Water BMPs: 		
(6) PROJECT SCHEDULE		
Project Start Date:	Estimated Completion Date:	Estimated Final Stabilization Date:

(7) CERTIFICATION AND ACKNOWLEDGEMENT

I certify under penalty of law that this document and all attachments were prepared under my discretion or supervision and are not to the best of my knowledge and belief, true, accurate, and complete:

Signed By: _____ Title: _____ Date: _____

Printed Name: _____

****OFFICE USE****

Approved as submitted: YES / NO

By: _____ Date: _____

____ Approved with the following stipulations:

____ Disapproved with the following stipulations:

Submittal Checklist

- ____ Completed Construction Site Runoff Control Permit Application
- ____ Two (2) sets of design plans
- ____ Two (2) copies of SWPPP (signed/stamped by P.E., CPESC, or registered landscape architect)
- ____ Admin/Application Fees
Amount: \$550 + \$ _____
- ____ Itemized estimate of all Storm Water BMP construction costs
- ____ Performance Bond